



BOARD OF COMMISSIONERS' MINUTES

Thursday, August 1, 2019, 10:30 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:32 AM on August 1, 2019 by Commissioner Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator Bob Jacobs, Director of Financial Management Tom Martin, Deputy Controller Hank Fifield, Executive Office Supervisor Natalie Smith, Director of Human Resources Kristen Simkins, and Human Resource Analyst Geri Sorgen.

County personnel present included Bryan Sampsel.

II. PUBLIC COMMENT

III. MEETING MINUTES

Minutes from the Thursday, July 25, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Dershem, seconded by Commissioner Pipe, the Board voted unanimously to approve the Board of Commissioners meeting minutes from July 25, 2019. Commissioner Higgins abstained from the vote.

IV. ACTION ON PERSONNEL ITEMS

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve items A-D.

- A. DUI Court – Consider approval of the change in department/title for Kyrsten Murphy, from full-time Drug and Alcohol Case Management Specialist, Drug & Alcohol, (p.c. #11, non-exempt), to full-time TASC Coordinator/DUI Court, DUI Court, (p.c. #27, non-exempt, replacing T. Bowser), effective August 4, 2019, pay period 17. No change in pay rate. Salary budget savings for 2019 \$6,427, annualized salary savings for 2020 \$1,287 - Dept. 303.
- B. Aging – Consider approval of the request for Educational Program Support for Sheera Sprout, Aging Care Manager 3, Aging, (p.c. #09), to attend online courses through Edinboro University of Pennsylvania towards her Masters in Social Work. Estimated tuition for fall 2019 is \$6,080.40 with 50% reimbursement estimated at \$3,040.20, upon satisfactory completion of course work and confirmation of budgeted staff development funds – Dept. 521.

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C. Children and Youth Services – Consider approval of the personnel requisition for full-time Caseworker 2, CYS, (p.c. #24, non-exempt, replacing M. Buchy), at SG-N13, effective August 1, 2019, pay period 16 – Dept. 511.

D. Correctional Facility – Consider approval of the leave of absence for Thomas Hook, Correctional Facility, (p.c. #84), effective retro from July 20, 2019, pay period 15 to September 20, 2019, pay period 20 – Dept. 333.

V. REPORT ON JUDICIAL PERSONNEL ITEMS

VI. REPORT ON ROW OFFICE PERSONNEL ITEMS

VII. CHECK RUN

Check run in the amount of \$1,168,670.78 dated July 31, 2019.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated July 31, 2019.

VIII. DISCUSSION ITEMS

IX. EXECUTIVE SESSION

There were no executive sessions to report.

X. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:34 AM.

ATTEST

Margaret N. Gray
Administrator