



BOARD OF COMMISSIONERS MINUTES

Tuesday, August 17, 2021, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek Jr., and Staff Assistant Jillian Savage.

County personnel present included Human Services Administrator Natalie Corman, Faith Ryan, Karri Hull, and Jessica Shearer.

Guests present included William Stauffer.

Representatives from the news media included Gary Sinderson.

C-Net Staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. MEETING MINUTES

Minutes from the August 10, 2021 Board of Commissioners meeting.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the August 10, 2021 Board of Commissioners meeting.*

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V. PROCLAMATION

Proclamation 24 of 2021 – Proclaiming August 31, 2021 as "Overdose Awareness Day" and September 2021 as "National Recovery Month" in Centre County. Director of Criminal Justice Planning Karri Hull spoke on the impact substance use disorders and overdoses have on the local community.

Public comment was offered by William Stauffer, Executive Director of Pro A, a Statewide Recovery Community Organization. Mr. Stauffer thanked the Humans Services Departments for their work.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 24 of 2021.*

VI. COVID-19 PLANNING AND RESPONSE

VII. CONTRACTS/AUTHORIZATIONS

A. Human Services

i. Children & Youth Services

Human Service Administrator Natalie Corman requested the Board table Children & Youth Services items 1-3.

1. Fiscal Year 2022 - 2023 Children & Youth Needs Based Budget review– Dept. 511.
2. Child Welfare Information System Data Sharing Agreement for the period of October 1, 2021 through September 30, 2022 – Dept. 511.
3. Quarterly Reports for the period of July 1, 2020 through June 30, 2021 – Dept. 511.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to table Children & Youth Services items 1-3 to the Tuesday, August 24 Board of Commissioners Meeting.*

ii. MH/ID/EI

Human Service Administrator Natalie Corman presented the following items:

1. Letter of Agreement with Peerstar, LLC to provide mental health services including peer support. The agreement total is \$3,500, which is funded as follows: State \$3,339 and County Match \$161, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.
2. Contract renewal with The Arc of Centre County to provide intellectual disability services including supported employment, home and community services, transportation, and behavioral support. The contract total is \$50,000, which is funded as follows: State \$47,695 and County Match \$2,305, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.

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3. Contract renewal with Central Intermediate Unit #10 to provide Early Intervention services including special instruction (hearing/vision), IFSP teaming and interpretation. The contract total is \$20,000, which is funded as follows: State \$18,000 and County Match \$2,000, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add MH/ID/EI items 1-3 to next week's Consent Agenda.*

VIII. GRANTS

A. Human Services

i. Adult Services

Director Faith Ryan presented the following items:

1. Contract amendment 2 with the Department of Economic and Community Development (DCED) for the Emergency Solutions Grant – CARES Act (ESG-CV) to increase funding for services, including for rental application fees, security deposits, and last month's rent to clients enrolled in the DCED Rapid Re-Housing Program, case management for clients receiving the new Emergency Housing Voucher (Housing Authority), in the amount of \$136,210. This increases the contract total from \$341,549 to 477,579 for the period of July 8, 2020 to September 30, 2022 – Dept. 501.
2. Grant Agreement with the Pennsylvania Housing Finance Agency (PHFA) for funds from the Marcellus Shale Impact Tax in the amount of \$16,000 to support the fifth round of funding for the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Rental Assistance Program for the period of June 10, 2021 to December 10, 2022 – Dept. 501.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Adult Services items 1-2 to next week's Consent Agenda.*

IX. CONSENT AGENDA

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

- A. Information Technology Services** – Letter to the Cybersecurity and Infrastructure Security Agency (CISA) requesting centercountytvotes.com be made a .gov domain – Dept. 142.

B. Planning & Community Development

- i. Memorandum of Understanding (MOU) for the "Preliminary Land Development Plan - Belle Rose Townhomes" located in Benner Township; CCPCDO File No. 86-21. This proposal represents a Preliminary Plan submission showing the development of ten (10) residential townhouse units and corresponding infrastructure to service the proposed land development activity located along Benner Pike (State Route 0150) approximately 200 feet south of its intersection with Clemens Lane (T-776) – Dept. 151.

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- ii. Memorandum of Understanding (MOU) for the "Preliminary Subdivision Plan for Harvest Meadows" located in Benner Township; CCPCDO File No. 85-21. This proposal represents a Preliminary Plan submission showing the subdivision of 322 lots, comprising 81 single family detached homes, 236 townhomes, and 5 open space lots with corresponding infrastructure consisting of approximately 88 acres. This subdivision is located along Fillmore Road, approximately 900 feet from its intersection with Fox Hill Road – Dept. 151.
- iii. Memorandum of Understanding (MOU) for the "Final Land Development - Aarons burg Dollar General" located in Haines Township; CCPCDO File No. 89-21. This proposal constitutes a Final Plan submission showing the development of a single commercial building, being 70' x 128' (8,960 square feet) along with corresponding infrastructure (i.e., lighting, stormwater facilities, on-site sanitary sewer, sidewalk, etc.) on Tax Parcel No. 23-3A-3B – Dept. 151.
- iv. Memorandum of Understanding (MOU) for the "Final Land Development Plans for the Centre County Airport Authority Maintenance Building" located in Benner Township; CCPCDO File No. 94-21. This proposal constitutes a Final Plan submission showing the development of a single building intended to be used as a maintenance garage and being approximately 4,332 square feet along with corresponding infrastructure (i.e., lighting, water, sewer, etc.) on Tax Parcel No. 12-4-67 – Dept. 151.
- v. Memorandum of Understanding (MOU) for the "Final Land Development Plans – Sandy Ridge II Wind Project" located in Taylor Township; CCPCDO File No. 77-21. This proposal constitutes a Final Plan submission showing the development of four (4) additional wind turbines to the Centre County portion of the Sandy Ridge Wind Farm which contains nine (9) existing wind turbines (in Taylor Township) – Dept. 151.

C. Human Services

- i. Ageing - Contract renewal with Centre Region Parks and Recreation Authority for the Active Adult Center. The contract total is \$356,141 which is State funded for the period of January 1, 2022 to December 31, 2024 – Dept. 521.
- ii. Children & Youth Services
 - 1. Contract with In Gods Hands Daycare to provide childcare services. The contract total is \$7,000, which is funded as follows: State \$5,600 and County \$1,400, for the period of July 1, 2020 to June 30, 2021 - Dept. 511.
 - 2. Contract renewal with KinderCare Day Care to provide childcare services. The contract total is \$6,600, which is funded as follows: State \$5,280 and County \$1,320, for the period of July 1, 2020 to June 30, 2021 - Dept. 511.
 - 3. Contract renewal with Step by Step School for Early Learning to provide childcare services. The contract total is \$1,493, which is funded as follows: State \$1,194 and County \$299, for the period of July 1, 2020 to June 30, 2021 - Dept. 511.
 - 4. Contract with A Journey to You, LLC to provide therapy sessions. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.

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5. Contract renewal with In Gods Hands Daycare to provide childcare services. The contract total is \$15,000, which is funded as follows: State \$12,000 and County \$3,000, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
6. Contract Renewal with Child Development & Family Council of Centre County, Inc. to provide childcare services. The contract total is \$6,500, which is funded as follows: State \$5,200 and County \$1,300, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
7. Contract Renewal with Step by Step School for Early Learning to provide childcare services. The contract total is \$10,956, which is funded as follows: State \$8,765 and County \$2,191, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
8. Contract Renewal with Wardell & Associates, Inc. to provide FICS, family service aid, reunification, and independent living. The contract total is \$2,786,607, which is funded as follows: Federal \$305,919, State \$1,984,550 and County \$496,138, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
9. Contract renewal with Alternative Living Solutions to provide transitional and supervised independent living for dependent/delinquent youth. The contract total is \$125,000, which is funded as follows: State \$100,000 and County \$25,000, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
10. Contract renewal with Cornell Abraxas Group, LLC. to provide residential services. The contract total is \$10,000, which is funded as follows: State \$6,000 and County \$4,000, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
11. Contract renewal with Merakey Pennsylvania to provide foster care services. The contract total is \$225,000, which is funded as follows: State \$180,000 and County \$45,000, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
12. Contract renewal with YMCA of Centre County Penns Valley to provide daycare services. The contract total is \$2,000, which is funded as follows: State \$1,600 and County \$400, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
13. Contract renewal with YMCA of Centre County Bellefonte to provide childcare services. The contract total is \$10,00, which is funded as follows: State \$8,000 and County \$2,000, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
14. Contract renewal with YMCA of Centre County State College to provide childcare services. The contract total is \$2,500, which is funded as follows: State \$2,000 and County \$500, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
15. Contract renewal with KinderCare Day Care to provide childcare services. The contract total is \$6,000, which is funded as follows: State \$4,800 and County \$1,200, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.

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16. Contract renewal with Tipton Baptist Church and Daycare to provide childcare services. The contract total is \$15,000, which is funded as follows: State \$12,000 and County \$3,000, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
17. Contract renewal with Kids Court Childcare and Learning Center, Inc. to provide childcare services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
18. Contract renewal with Dr. H. Peter Montminy, MidStep Centers for Child Development P.C. dba A Mindful Village, to provide counseling services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
19. Contract renewal with Pamela McCloskey to provide counseling services. The contract total is \$6,000, which is funded as follows: State \$4,800 and County \$1,200, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
20. Contract renewal with Aimee Senott, Project Compass, to provide counseling services. The contract total is \$12,000, which is funded as follows: State \$9,600 and County \$2,400, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
21. Contract renewal with Sign Language Specialists of Western PA to provide sign language interpreters. The contract total is \$3,500, which is funded as follows: State \$2,800 and County \$700, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
22. Contract renewal with Children's Advocacy Center to provide forensic interviews. The contract total is \$24,000, which is funded as follows: State \$19,200 and County \$4,800, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
23. Contract renewal with the Centre County Public Defender's Office to provide Guardian Ad Litem services for dependent/delinquent youth. The agreement total is \$204,362, which is funded as follows: State \$102,181 and County \$102,181, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
24. Contract renewal with Claire Kimmel, Esquire to provide legal services. The contract total is \$25,000, which is funded as follows: State \$20,000 and County \$5,000, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
25. Contract renewal with Bobbi Rabuck, Esquire of Stover McGlaughlin to provide legal services. The contract total is \$30,000, which is funded as follows: State \$24,000 and County \$6,000, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
26. Contract renewal with H. Denning Mason, Esquire to provide legal services. The contract total is \$15,000, which is funded as follows: State \$12,000 and County \$3,000, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.

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27. Contract renewal with Stephanie Cooper, Esquire to provide legal services. The contract total is \$8,000, which is funded as follows: State \$6,400 and County \$1,600, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
28. Agreement with Avanco International, Inc. for the Child Accounting and Profile System (CAPS) application service. The agreement total is \$34,989.96, which is funded as follows: State \$23,093.37 and County \$11,896.59, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.
29. Consulting services addendum with Avanco International, Inc. to the Child Accounting and Profile System (CAPS) service provider agreement. The addendum total is \$30,000, which is funded as follows: State \$19,800 and County \$10,200, for the period of July 1, 2021 to June 30, 2022 - Dept. 511.

iii. MH/ID/EI

1. Letter of Agreement with Bauer's All About Kids, LLC to provide Early Intervention services including occupational and physical therapy, speech instruction and pathology. The agreement total is \$50,000, which is funded as follows: State \$45,000 and County Match \$5,000, for the period of July 1, 2021 to June 30, 2022 - Dept. 561.
2. Letter of Agreement with Elizabeth Beckman-Nemenz to provide Early Intervention services including physical therapy. The agreement total is \$7,000, which is funded as follows: State \$6,300 and County Match \$700, for the period of July 1, 2021 to June 30, 2022 - Dept. 561.
3. Letter of Agreement with Strawberry Fields, Inc. to provide Early Intervention services including occupational and physical therapy, special instruction, IFSP teaming and interpretation. The agreement total is \$400,000, which is funded as follows: State \$360,000 and County Match \$40,000, for the period of July 1, 2021 to June 30, 2022 - Dept. 561.
4. Letter of Agreement with Carl Frels to provide intellectual disability services including certified deaf interpreter services. The agreement total is \$8,000, which is funded as follows: State \$7,631 and County Match \$369, for the period of July 1, 2021 to June 30, 2022 - Dept. 561.
5. Letter of Agreement with Care For People Plus, Inc. to provide intellectual disability services including in-home community supports, homemaker services, and respite care. The agreement total is \$23,000, which is funded as follows: State \$21,940 and County Match \$1,060, for the period of July 1, 2021 to June 30, 2022 - Dept. 561.
6. Letter of Agreement with Susquehanna Software, Inc. to provide quarterly CCRI submission, annual maintenance, custom programming, quarterly HCSIS and Pelican maintenance, and CCRI Web server housing. The agreement total is \$46,800, which is funded as follows: State \$44,643 and County Match \$2,157, for the period of July 1, 2021 to June 30, 2022 - Dept. 561.

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- iv. Transportation - Notification to the Pennsylvania Department of Transportation (PennDOT) to request consideration of a change in rate for the Shared Ride Program effective October 1, 2021 – Dept. 531.

D. GRANTS

Human Services

Transportation - Medical Assistance Transportation Program (MATP) fourth quarter report for Fiscal Year 2020-2021 – Dept. 531.

E. POLICIES

Work from Home Policy – Provides guidance to eligible full-time and part-time, exempt and non-exempt employees to allow for the successful performance of job duties from a remote location – Dept. 111.

X. AUTHORITIES, BOARDS AND COMMISSIONS

ABC	Name	Action	Term
Local Emergency Planning Committee	Raymond Stolinas	Appointment	August 17, 2021
Local Emergency Planning Committee	James Coslo	Appointment	August 17, 2021

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the appointments for the LEPC.*

XI. LETTER OF SUPPORT

XII. LIQUID FUELS – FEE FOR LOCAL USE

XIII. ADMINISTRATOR’S REPORT

Administrator Margaret Gray reported that after unanimous votes in both the house and senate, the Governor approved and signed Act 65 on June 30, 2021. The legislation sets forth additional guidelines under which we operate for public meetings. Effective August 29, 2021, local agencies must make meeting agendas available to the public 24 hours in advance of public meetings. The advance agendas must be posted on the agency's website, at the agency's principal office, and the meeting site. Copies of the agenda must also be made available to attendees at the meeting. These new advance agenda rules apply to regular and special meetings but not to work sessions or executive sessions. There are limited scenarios under which the new rules allow the consideration of business not included on the agenda. In the event an item is added to the agenda at the meeting a revised agenda is required to be posted the agency's website, and at the agency's principal office. The County Solicitor is reviewing the County’s public groups to identify which groups must be in compliance with the new guidance.

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XIV. DISCUSSION ITEMS

XV. CHECK RUN

Check run in the amount of \$1,112,028.76 dated August 13, 2021.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated August 13, 2021.*

XVI. C-NET REQUESTS

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 104,850 registered voters in Centre County. The precinct of the week is precinct #32 State College West Central 2 with 1,415 registered voters. In the last election there were 88 ballots cast, for a turnout of 6.22%.

B. Announcements

XVIII. EXECUTIVE SESSION REPORT

Administrator Margaret Gray reported that the Board will need to meet in executive session for a personnel matter following this meeting.

XIX. PUBLIC MEETING SCHEDULE

Tuesday, August 17, 2021

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – American Rescue Plan - 11 AM – Willowbank 146

Tuesday, August 24, 2021

Board of Commissioners – 10 AM – Willowbank 146

XX. ELECTION ANNOUNCEMENTS

XXI. QUESTIONS FROM THE PRESS

A. Gary Sinderson – WTAJ

- i. What is the deadline for the Centre County Commissioners Small Business Grant applications?
- ii. State College Borough has discussed the development of an independent Health Department. Has the County been involved in these talks?
- iii. Has the County had talks with the Department of Health to monitor the County's COVID cases?
- iv. Where are you on the Architects review of the Centre Crest Building?
- v. Has the County considered the potential revenue from the planned Casino?
- vi. Has the Board had talks with Penn State Administrator regarding their Masking and Vaccination policies or any COVID related policies?

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XXII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to move into executive session for a personnel matter at 10:31 AM.

The Board came out of executive session at 11:05 AM.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 11:05 AM.

ATTEST:

Margaret N. Gray
Administrator