



CENTRE COUNTY  
SALARY BOARD MINUTES

Thursday, August 26, 2021, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:01 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek Jr., Director of Human Resources Kristen Simkins, Controller Jason Moser, and Staff Assistant Jillian Savage.

County personnel present included Sheriff Bryan Sampsel, First Assistant District Attorney Mark Smith, Norm Spackman, Dave Lomison, Faith Ryan, Krista Davis, and Travis Walker.

II. PUBLIC COMMENT

There were no comments received from the public.

III. MEETING MINUTES

Minutes from the Thursday, August 12, 2021 Salary Board Meeting.

**Action:** *On a motion from Jason Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the minutes from Thursday August 12, 2021.*

IV. ACTION ON PERSONNEL ITEMS

- A. District Attorney – First Assistant District Attorney Mark Smith joined the Salary Board for District Attorney Bernie Cantorna to request the Board approve the rate for Jody L. Hiney at SG-N08H(08)--\$15.85/hour, effective September 7, 2021, pay period 19. District Attorney Bernie Cantorna is appointing Ms. Hiney to full-time Legal Secretary/Receptionist, District Attorney, (p.c. #19, non-exempt, replacing B. Dumond). Salary budget savings for 2021 \$1,260, annualized salary impact for 2022 \$2,906 – Dept. 221.

**Action:** *On a motion by First Assistant District Attorney Smith, seconded by Commissioner Dershem, the Board voted unanimously to approve the rate for Jody L. Hiney.*

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- B. Prothonotary – Approve the rate for Elizabeth E. Morin at SG-N08A(01)–\$13.79/hour effective September 1, 2021, pay period 19. Prothonotary Jeremy Breon is appointing Ms. Morin to Department Clerk 3 (75), Prothonotary, (p.c. #24, non-exempt, replacing J. Bletz). Salary budget savings for 2021 \$335, annualized salary impact for 2022 \$527 – Dept. 223.

**Action:** *On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to approve the rate for Elizabeth E. Morin.*

- C. Sheriff – Sheriff Sampsel joined the Salary Board to request the Board approve the rate for James D. Ard at SG-N08B(02)–\$14.07/hour effective August 30, 2021, pay period 19. Sheriff Bryan Sampsel is appointing Mr. Ard to full-time Security Officer, Sheriff, (p.c. #18, non-exempt, replacing A. Woods), effective August 30, 2021, pay period 19. Salary budget savings for 2021 \$361, annualized salary impact for 2022 \$582 – Dept. 211.

**Action:** *On a motion by Sheriff Sampsel, seconded by Commissioner Dershem, the Board voted unanimously to approve the rate for James D. Ard.*

- D. Emergency Communications 911 – Director Norm Spackman requested the Board consider approval of the creation of temporary on-call Senior Advisor, Emergency Communications 911, (p.c. #TBD, non-exempt), at SG-N11M(13)–\$25.17/hour, effective December, 4 2021, pay period 25. Salary budget impact for 2021 \$604, annualized salary impact for 2022 \$7,853 – Dept. 354.

**Action:** *On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to approve the creation of temporary On-Call Senior Advisor, Emergency Communications 911.*

- E. Human Services

Adult Services – Director Faith Ryan requested the Board consider approval of the appointment for Rachel Rockey, full-time Caseworker 1-Adult Services, Adult Services, (p.c. #13, non-exempt, new), at SG-N10A(1)–\$15.16/hour, effective September 7, 2021, pay period 19. Director of Adult Services Faith Ryan is requesting that Ms. Rockey be approved at SG-N10C(02)–\$15.46/hour. Conditional upon satisfactory completion of pre-employment requirements. Salary budget impact for 2021 \$9,276, annualized salary impact for 2022 \$30,147 - Dept. 501.

**Action:** *On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted unanimously to approve the appointment for Rachel Rockey.*

- V. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to adjourn the meeting at 10:08 AM.

ATTEST:

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Jason Moser  
Controller