



BOARD OF COMMISSIONERS MINUTES

Tuesday, August 30, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe (Zoom), Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator John Franek Jr. and Executive Office Supervisor Erin Good.

County personnel present included Deputy Administrator Natalie Corman, Ray Stolinas, Faith Ryan, Jessica Shearer, Karri Hull and Jennifer Pettina.

Guests present included Kelly Sanders, Elaine Eurosevic- Lozuda, Karen Blair and Marisa Vicere.

Representatives from the news media included Peyton Kennedy.

C-NET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions made to the agenda.

V. MEETING MINUTES

The Board will consider approving the minutes from the Work Session held on Tuesday, August 16, 2022 and the Board of Commissioners Meeting held on Tuesday, August 23, 2022.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from August 16 and August 23, 2022.*

PROCLAMATION

Proclamation 28 of 2022 – Karri Hull and Jessica Shearer joined the Board in proclaiming **August 31, 2022 as Overdose Awareness Day** and **September 2022 as National Recovery Month** in Centre County.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 28 of 2022.*

Commissioner Dershem and Commissioner Higgins thanked the Criminal Justice Planning staff for all their hard work. Karri Hull stated that there will be a Candlelight memorial service

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on the Courthouse steps on Thursday, September 1, 2022 at 6:30 PM to honor those who lost their life to overdose. There will also be a free Narcan distribution event at Applegate Recovery on the Benner Pike on Wednesday, August 31, 2022 from 8:00 AM- 4:00 PM.

Proclamation 29 of 2022 – Marisa Vicere joined the Board in proclaiming **September 2022** as **Suicide Awareness and Prevention Month** and **September 10, 2022** as **Suicide Awareness and Prevention Day** in Centre County.

September 6th there will be a Suicide Prevention Rally on the Courthouse steps at 12:00 PM for Suicide Awareness. On September 10th the Jana Marie Foundation will be hosting a community picnic at 5:30 PM at Millbrook Marsh. On Sept. 22nd a Philosophy of Hope Concert will be held by Ken Baxter. Commissioner Higgins thanked Marisa and the Jana Marie Foundation for everything they have done for the community and reiterated about the 988 Suicide and Crisis Lifeline Program, which is a number that can be called for any mental health crisis. Commissioner Dershem acknowledged how important it is that the children in schools are receiving the mental health resources as well.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 29 of 2022.*

VI. RESOLUTION

Resolution 18 of 2022 – Ray Stolinas and Kelly Sanders joined the Board in amending Resolution 17 of 2020 to include the Commercial Property Assessed Clean Energy Program (C-PACE) expansion eligibility for financing multi-family commercial buildings, indoor air quality and building resiliency improvements.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Resolution 18 of 2022.*

Resolution 19 of 2022 – Jennifer Pettina joined the Board to speak about a Resolution adopting the Tax Collection and Tax Claim Fee Schedules.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Resolution 19 of 2022.*

VII. BIDS AND PROPOSALS

CMA Professional Services – Administrator John Franek Jr. asked the Board to approve the CMA Professional Services Contract – Dept. 917.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the AIA C132 contract with Massaro CM Services, LLC as the Construction Manager for the Centre Crest Renovations Project pending Solicitor approval.*

VIII. CONTRACTS – AUTHORIZATIONS

Human Services

- A. Drug & Alcohol – Deputy Administrator Natalie Corman asked the Board to table the PA Department of Drug and Alcohol fiscal year 2021-2022 Annual Report. The report outlines the revenues and expenditures for funding spent on a variety of services. The contract total is \$1,560,550.17 funded as follows: State \$1,524,550.17 and County Match \$36,000 for the period of July 1, 2021 to June 30, 2022 – Dept. 562.

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Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to table the Drug & Alcohol fiscal year 2021-2022 Annual Report until next week.*

B. Adult Services

Faith Ryan asked the Board to approve the following items:

i. Approve of a contract extension for the ESG-CV 1 contract with the Department of Community and Economic Development (DCED). The contract total is \$477,759 funded as follows: Federal \$477,759 for the period of July 8, 2020 to June 30, 2023. The contract will be extended from August 31, 2022 to June 30, 2023 – Dept. 501.

ii. Approve a contract extension for the EG-CV 2 with the Department of Community and Economic Development (DCED). The contract total is \$182,691 funded as follows: Federal \$182,691 for the period of May 11, 2021 to June 30, 2023. The contract will be extended from August 31, 2022 to June 30, 2023 – Dept. 501.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Adult Services items i-ii.*

iii. Renewal of the Memorandum of Understanding (MOU)/Certification with Centre County Youth Services Bureau to serve as a stakeholder and have the capacity to refer clients to the Section 811 Housing Program. There is no cost for the MOU for the period of July 1, 2022 to June 30, 2027 – Dept. 501.

iv. Renewal of Memorandum (MOU)/Certification with Housing Transitions to serve as a stakeholder and have the capacity to refer clients to Section 811 Housing Program. There is no cost for the MOU for the period of July 1, 2022 to June 30, 2027 – Dept. 501.

v. Renewal of Memorandum (MOU)/Certification with Strawberry Fields, Inc. to serve as a stakeholder and have the capacity to refer clients to Section 811 Housing Program. There is no cost for the MOU for the period of July 1, 2022 to June 30, 2027 – Dept. 501.

vi. Letter of Agreement with Susquehanna Software, Inc. for Adult Services to continue utilizing and receiving technical support for the client database, CPR Web, for fiscal year 2022-2023. The contract total is \$400 per month from the period of July 1, 2022 to June 30, 2023 – Dept. 501.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the Adult Services items iii-vi to next week's Consent Agenda.*

IX. CONSENT AGENDA

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

A. District Attorney – Grant renewal with Pennsylvania Commission on Crime and Delinquency (PCCD) for the Rights and Services Act (RSA) and Victims of Juvenile Offenders (VOJO) grant submission. These grants fund the Victim Witness Office, which provides services in accordance with the Victims Bill of Rights that educates and assists victims throughout the Court process. The grant total is \$311,075 for the period of January 1, 2023 to December 31, 2024 – Dept. 221.

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- B. Probation – Grant Agreement with Juvenile Court Judges’ Commission to provide juvenile probation services for the fiscal year 2022-2023. The grant agreement total is \$104,043 for the period of July 1, 2022 to June 30, 2023 – Dept. 305.
- C. Information Technology Services – Contract with Optisigns, Inc. to provide digital signage software for the County. The contract total is \$112.50 for the period of August 30, 2022 to August 29, 2023 – Dept. 142.

Human Services

D. Adult Services

- i. Contact addendum number one with Housing Transitions, Inc. to extend the contract for ESG-CV2 rapid re-housing services. The contract timeline is extended from May 11, 2021 – April 22, 2022 to May 11, 2021 – June 30, 2022. There is no change to the funding allocation or services provided. The contract total is \$182,691 funded as follows: Federal \$182,691 – Dept. 501.
- ii. Contract addendum number two with Housing Transitions, Inc. to extend the contract for ESG-CV1 emergency shelter and rapid re-housing services. The contract timeline is extended from July 8, 2020 - June 30, 2022 to July 8, 2022 to August 31, 2022. There is no change to the funding allocation or services provided. The contract total is \$453,378.96 funded as follows: Federal \$453,378.96 – Dept. 501.
- iii. Contract addendum number two with Housing Transitions, Inc. for a second contract extension for ESG-CV2 rapid re-housing services. The contract timeline is extended from May 11, 2021 – June 30, 2022 to May 11, 2021 – August 31, 2022. There is no change to the funding allocation or services provided. The contract total is \$182,691 funded as follows: Federal \$182,691– Dept. 501.
- iv. Contract renewal with Centre Helps to serve as an Emergency Rental Assistance Program (ERAP) Application Assistance Housing Urban Development (HUB) in Centre County for the fiscal year 22-23. The contract total is \$100.00 per hour funded as follows: Federal \$100.00 per hour for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- v. Contract renewal with Centre Helps to provide services for the Community Help Line, which is a 24/7 information and referral hotline for the fiscal year 22-23. The contract total is \$70,000 funded as follows: State \$70,000 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- vi. Contract renewal with Centre Helps to provide basic needs case management services for the fiscal year 22-23. The contract total is \$23,290 funded as follows: State \$23,290 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- vii. Contract renewal with Central PA Community Action as the Local Lead Agency for the State Food Purchase Program (SFPP) and The Emergency Food Assistance Program (TEFAP) in Centre County. The contract total is \$96,440.73 funded as follows: State \$96,440.73 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- viii. Contract renewal with Housing Transitions, Inc. to provide Bridge (transitional) Housing Services that allows clients who are in temporary housing to move to supportive, long-term living arrangements while preparing to live independently. The contract total is \$59,924 funded as follows: State \$59,924 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.

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- ix. Contract renewal with Housing Transitions, Inc. to provide Homemaker Planning Case Management services to low-income disabled persons/special populations. The contract total is \$19,529 funded as follows: State \$19,529 for the period July 1, 2022 to June 30, 2023 – Dept. 501.
- x. Contract renewal with Housing Transitions, Inc. for the 211 Coordinated Entry Walk-In Center to service homeless individuals and families who are experiencing the highest barriers toward securing permanent housing. The contract total is \$61,059 funded as follows: State \$61,059 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- xi. Contract renewal with Centre Volunteers in Medicine for basic needs medical case management services for individuals who require assistance with medical and health insurance navigation and enrollment support, as well as identifying and securing other community resources. The contract total is \$11,665 funded as follows: State \$11,665 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- xii. Contract renewal with Interfaith Human Services, Inc. for financial care case management services to provide clients with budget counseling, information about other financial assistance opportunities and referrals for programming to help meet and sustain their basic needs. The contract total is \$5,500 funded as follows: State \$5,500 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- xiii. Contract renewal with Service Access & Management, Inc. (SAM Inc.) to provide administrative assistance services for the Rental and Mortgage Assistance Program. The contract total is \$126,900 funded as follows: State \$126,900 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- xiv. Contract renewal with Centre Safe for Bridge (transitional) Housing to provide clients who are in temporary/emergency housing to move to supportive, long-term living arrangements while preparing to live independently. The contract total is \$73,545 funded as follows: State \$73,545 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- xv. Contract renewal with Calvary Church to provide for the Centre County Home Repair Program to eligible home owners who are at a high risk of being homeless, currently involved with and/or at high risk of involvement with protective services, and are unable to pay for or finance home repairs. The contract total is \$75,000 funded as follows: State \$75,000 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- xvi. Contract renewal with Housing Transitions, Inc. for Housing Urban Development (HUD) funded rapid re-housing services that offer rental assistance and case management services to individuals and families who are homeless with the goal of helping them quickly exit homelessness and maintain permanent housing. The contract total is \$385,415 funded as follows: Federal \$385,415 for the period October 1, 2022 to September 30, 2023 – Dept. 501.

E. MH/ID/EI

- i. Letter of Agreement with UPMC Home Healthcare of Central Pennsylvania doing business as Home Nursing Agency to provide early intervention services including occupational and physical therapy, special instruction, speech pathology and IFSP teaming. The contract total is \$20,000 funded as follows: State \$18,000 and County

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Match \$2,000 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.

- ii. Linkage Agreement with Geisinger Health System – Department of Psychiatry and Behavioral Health to ensure services for individuals requesting mental health and/or intellectual disabilities treatment. This is a requirement per state regulations. There is no cost for the agreement for the period of August 30, 2022 to August 30, 2024 – Dept. 561.
- iii. Contract Addendum 1 with Kim Rimmey to provide additional community mental health children’s services in the amount of \$2,110. The service provider’s contract maximum will increase from \$27,500 to \$29,610. The contract total is \$29,610 funded as follows: State \$28,245 and County Match \$1,365 for the period of July 1, 2021 to June 30, 2022 – Dept. 561.
- iv. Contract renewal with Strawberry Fields, Inc. to provide mental health services including community residential, targeted case management and housing support. The contract total is \$1,323,319 funded as follows: State: \$1,262,314 and County Match \$61,005 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.
- v. Contract renewal with The Advocacy Alliance to provide mental health services including social rehabilitation and child and family support teams (CFST) case management surveys. Intellectual disability services including incident management services. The contract total is \$19,000 funded as follows: State \$18,124 and County Match \$876 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.
- vi. Contract renewal with Eagle Ridge Personal Care Home, LLC to provide mental health housing support services and supported living. The contract total is \$14,640 funded as follow: State \$13,965 and County Match \$675 for the period of July 1, 2022 to June 30, 2023– Dept. 561.
- vii. Contract renewal with Merakey Pennsylvania to provide mental health services including family based and family support services. The contract total is \$3,500 funded as follows: State \$3,339 and County Match \$161 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.
- viii. Contract renewal with Service Access and Management, Inc. (SAM, Inc.) to provide mental health services including emergency crisis delegate services. The contract total is \$166,633 funded as follows: State \$158,951 and County Match \$7,682 for the period of July 1, 2022 to June 30, 2023 – Dept. 561.

X. CHECK RUN

Check run in the amount of \$361,218.39 dated August 26, 2022.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated August 26, 2022.*

XI. LETTER OF SUPPORT

- i. Karen Blair asked the Board to approve a letter of support to apply for the Facade Grant through DCED for The Philipsburg Revitalization Corporation.
- ii. Karen Blair asked the Board to approve a letter of support to apply for the Planning Grant through DCED for The Philipsburg Revitalization Corporation.

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- iii. Letter of support for Coalition Against Bigger Trucks (CABT) to oppose unsafe large tractor trailers on our roadways. The Pennsylvania Coalition includes: The Sheriff's Association, PA Chiefs of Police Association, PA State Troopers Association, PA Fire and Emergency Services Institute, PA Municipal League, PA State Association of Boroughs and PA State Association of Township Supervisors.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letters of support.*

XII. ADMINISTRATOR'S REPORT

XIII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 105,270 registered voters in Centre County. The Precinct of the week is #73 Rush Township South. In the last General Primary Election there were 247 registered voters with 133 ballots cast, for a voter turnout of 53.85%.

B. Announcements

Centre County Government Offices will be closed on Monday, September 5, 2022 for Labor Day.

XIV. EXECUTIVE SESSION REPORT

The Board of Commissioners met on August 26th for an Executive Session from 3:37 to 3:45 PM to discuss a personal matter.

XV. PUBLIC MEETING SCHEDULE

Tuesday, September 6, 2022

Board of Commissioners – 10 AM – Willowbank 146

Thursday, September 8, 2022

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

XVI. QUESTIONS FROM THE PRESS

ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:50 AM.

ATTEST: _____

John Franek Jr.

Administrator