



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, September 1, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem and Administrator Margaret Gray.

County personnel present included Mary Kay Williams and Anne Messner.

Representatives from the news media included Evan Hinkley and Gary Sinderson.

CNET staff were present.

### III. PUBLIC COMMENT

There were no comments received from the public.

### IV. MEETING MINUTES

Minutes from the Tuesday, August 25, 2020 Board of Commissioners' meeting.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the August 25, 2020 Board of Commissioners' meeting.*

### V. COVID-19 PLANNING AND RESPONSE

Grant Coordinator Mary Kay Williams announced that the Small Business grant went live on August 28 at 8 AM and it will be open until September 11 at 5 PM. She encourage non-profits to sign up for notifications on the County website to receive an alert when the nonprofit application goes live. The county has received 32 applications to date. Mary Kay will participate in several question and answer sessions with local organizations this week, including the CBICC.

### VI. PROCLAMATION

### VII. CONTRACTS

- A. **Controller** – Controller Jason Moser introduced a Letter of Engagement with Baker Tilly Virchow Krause LLP to conduct an annual audit, required by PennDOT, focusing on financial and service operations for the Centre County Transportation Department as of and for the year ended June 30, 2020. The contract total is \$6,695–

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Dept. 125.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the Letter of Engagement with Baker Tilly Virchow Krause LLP to next week's Consent Agenda.*

- B. Correctional Facility – Purchase of the Elevated Body Temperature Detection System from Viper Imaging, LLC. The total purchase price is \$25,645.50 which includes a five year maintenance agreement, this purchase is grant funded – Dept. 333.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the purchase from Viper Imaging, LLC to next week's Consent Agenda.*

- C. Human Resources – Director Kristen Simkins presented a contract renewal with PowerDMS, Inc. to provide comprehensive compliance and content management for county polices and online trainings. The contract total is \$12,534.75 for the period of September 4, 2020 through September 3, 2021 – Dept. 114.

**Action:** *Add On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Power DMS, Inc. to next week's Consent Agenda.*

- D. Human Services

- i. Children and Youth – Quarterly Reports for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the CYS Quarterly Reports.*

VIII. GRANTS

IX. CONSENT AGENDA

*On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

- A. Human Services

- i. Adult Services

1. Contract addendum with Centre Helps to provide information and referral services through the Community Help Line, 24 hours per day 7 days per week to all Centre County residents and increase the total in the amount of \$18,029. This increases the contract total from \$70,000 to \$88,029, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.

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2. Contract addendum with Centre County Youth Services Bureau to increase the Fiscal Year 2019-2020 contract in the amount of \$6,659.45. This increases the contract total from \$127,098 to \$133,757.45, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
3. Contract addendum with Centre Helps for the Basic Needs Case Management Program to increase the contract in the amount of \$14,079.24. This increases the contract total from \$23,390 to \$37,469.24 which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
4. Contract addendum with Interfaith Human Services for the Financial Care Program to increase the contract in the amount of \$133.50. This increases the contract total from \$12,340 to \$12,473.50, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
5. Contract with the United Way of Pennsylvania for Home4Good Funds to address the housing needs of residents as a result of the COVID-19 pandemic. The contract total is \$17,745, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
6. Contract renewal with Housing Transitions, Inc. to provide the Bridge Housing Program (transitional housing). The contract total is \$24,968.35, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
7. Contract renewal with Housing Transitions, Inc. to provide Housing Case Management Services. The contract total is \$25,441.25, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
8. Contract renewal with Housing Transitions, Inc. for the Centre County Rapid Re-Housing Program. The contract total is \$212,208, which is Federally funded for the period of October 1, 2020 through September 30, 2021 – Dept. 501.
9. Contract renewal with Housing Transitions, Inc. to provide Homemaker Service Planning Case Management. The contract total is \$8,137.05, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
10. Contract renewal with Centre Safe to provide the Bridge Housing Program (transitional housing). The contract total is \$30,888.90, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.

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11. Contract renewal with Centre County Youth Services Bureau to assist in the administration of the Rental and Mortgage Assistance Program. The contract total is \$53,381.16 for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
12. Contract renewal with Centre Helps to provide information and referral services through the Community Help Line, 24 hours per day 7 days per week to all Centre County residents. The contract total is \$29,400, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
13. Contract renewal with Centre Helps for the Basic Needs Case Management Program. The contract total is \$9,745, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
14. Contract renewal with Interfaith Human Services for the Financial Care Program. The contract total is \$5,182.80, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.
15. Contract renewal with Centre Volunteers in Medicine to provide a Basic Needs Medical Case Management Program. The contract total is \$4,860, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.

ii. MH/ID/EI

1. Contract Addendum with Central Intermediate Unit #10 to provide additional services for early intervention clients in the amount of \$10,000. This increases the contract total from \$10,000 to \$20,000, which is funded as follows: State \$18,000 and County \$2,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
2. Letter of Agreement with the Advocacy Alliance to provide mental health representative payee services and incident management and transportation services for clients with intellectual disabilities. The contract total is \$6,250, which is funded as follows: State \$5,962 and County \$288 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
3. Contract renewal with Merakey Pennsylvania to provide mental health services including family based and family support services (respite services). The contract total is \$1,459, which is funded as follows \$1,392 and County \$67 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
4. Contract renewal with Clinton Ripka to provide emergency service including constable transportation. The contract total is estimated at \$25,000, which is funded as follows: State \$23,848 and County \$1,152 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

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**B. GRANTS**

- i. District Attorney – Submission of the Victim/Witness Services (State RASA) and Victims of Juvenile Offenders (State VOJO) application to the Pennsylvania Commission on Crime and Delinquency. The project total is \$311,090 for the period of January 1, 2021 through December 31, 2022 – Dept. 221.
- ii. Veterans Affairs – Amendment to the Veterans' Trust Fund grant agreement with the Department of Military and Veterans Affairs to extend the period of performance through December 31, 2020 – Dept. 523.

**X. LETTER OF SUPPORT**

**XI. ADMINISTRATOR'S REPORT**

**XII. LIQUID FUELS - FEE FOR LOCAL USE**

**2021 Liquid Fuels – Fee for Local Use Program**

Anne Messner provided an update on the Liquid Fuels Program intended for the construction, maintenance and repair of roads and bridges in Centre County; and Fee for Local Use allocations through the \_\_\_ Ordinance.

In 2020, the county received 26 funding requests from 22 municipalities. For the 2021 program year, Anne proposed mailing of applications to the municipalities by Friday, September 4 with a deadline of Friday, October 30, 2020. The applications will be reviewed by PennDOT and county staff. On Tuesday, December 1, the Planning Office will present project recommendations to the Board for their consideration.

**XIII. DISCUSSION ITEMS**

**XIV. CHECK RUN**

Check run in the amount of \$846,321.49 dated August 28, 2020.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated August 28, 2020.*

**XV. C-NET REQUESTS**

**XVI. RECOGNITION**

**XVII. REPORTS - ANNOUNCEMENTS**

**A. Voter Registration Report**

Commissioner Dershem reported 109,035 voters in Centre County. The precinct of the week is #83 Walker East with 948 registered voters. In the Primary Election there were 393 ballots cast for a voter turnout of 41.46%.

**B. Announcements**

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XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

To receive notification when meeting agendas are posted, visit [www.centrecountypa.gov/notifyme](http://www.centrecountypa.gov/notifyme).

**Tuesday, September 1, 2020**

Board of Commissioners – 10:00 AM – Room 146WB

**Thursday, September 4, 2020**

Board of Commissioners/Salary Board – 10:00 AM - Virtual

**Tuesday, September 8, 2020**

Board of Commissioners – 10:00 AM – Room 146WB

**Thursday, September 10, 2020**

Prison Board of Inspectors – 8:00 am – Virtual

Board of Commissioners/Salary Board – 10:00 AM - Virtual

XX. BID / PROPOSAL SCHEDULE

XXI. ELECTION ANNOUNCEMENTS

**Monday, October 19, 2020**

Last day to REGISTER before the November election.

**Tuesday, October 27, 2020**

Last day to apply for a mail-in or civilian absentee ballot.

XXII. QUESTIONS FROM THE PRESS

A. Gary Sinderson

- i. Any idea what kind of impact the Governor's moratorium will have on the County housing programs?

B. Evan Hinkley

- i. Is there a deadline to apply for housing assistance?
- ii. Are parents eligible for assistance on student housing?

XXIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:32 AM.

ATTEST:

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Margaret N. Gray  
Administrator