



BOARD OF COMMISSIONERS MINUTES

Tuesday, September 5, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:01 AM by Chair of the Board Mark Higgins.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr. and Executive Office Supervisor Erin Good.

County personnel present included Deputy Administrator Natalie Corman, Human Services Administrator Julia Sprinkle, Ray Stolinas, Xochi Confer, Warden Glenn Irwin, Deputy Warden Danielle Minarchick and Dave Lomison.

Guests present included Marisa Vicere, Betsy Lockwood, Kristen Moyer, Elliot Copeland, Wes Cartwright, Cindy Kunes and Michelle Schellenberger.

Representatives from the news media included Maria Cade and Gary Sinderson.

C-NET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting and Work Session held on August 29, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the meetings held on August 29, 2023.

VI. PROCLAMATION

Proclamation 37 of 2023 – Marisa Vicere joined the Board in proclaiming September 2023 as “Suicide Awareness and Prevention Month” and September 10, 2023 as “Suicide Awareness and Prevention Day” in Centre County.

Marisa of Jana Marie Foundation stated this is very special to her heart, she lost her sister and cousin both to suicide. In the last year of 2022, there were over 50,000 individuals whose lives were lost to suicide in the United States. Marisa stated having a safe environment for individuals can help lower those numbers. There is a suicide prevention

rally happening today at noon at Talleyrand Park, on September 10th there is an event at Wasson Farm for a candle lightning ceremony with a dinner and music events, and another music event, philosophy of Hope Five will be held on September 29th at 7 PM at the State Theater. The crisis and suicide lifeline is a 24/7 hour operated hotline that any individual can connect with the hotline by dialing 988.

The Board thanked Marisa for attending and speaking about the various events that are happening locally to help raise awareness for suicide prevention.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 37 of 2023 proclaiming September 2023 as “Suicide Awareness and Prevention Month” and September 10, 2023 as “Suicide Awareness and Prevention Day” in Centre County.

VII. RESOLUTION

Resolution 18 of 2023 – Xochi Confer asked the Board to approve a Resolution that amends Resolution 10 of 2019, Resolution 5 of 2021, and Resolution 16 of 2021 to adjust the source of local match for the Pennsylvania Department of Transportation Multimodal Transportation Fund grant funding.

Xochi stated this Resolution is adding funding to the 2019 Bridge Bundle. Xochi stated \$1 million will be taken out of the Act 13 at risk bridge funds.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Resolution 18 of 2023.

Resolution 19 of 2023 – Ray Stolin asked the Board to approve a Resolution that amends Resolution 15 of 2021 which authorizes the submission of an application for funding from the Commonwealth of Pennsylvania Redevelopment Assistance Capital Program (RACP) Grant of \$3,000,000 for the Centre Volunteers in Medicine Clinic Construction in Centre County.

Ray stated the Resolution recognizes the increase of \$1.5 million for the RACP grant.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Resolution 19 of 2023.

VIII. BIDS AND PROPOSALS

2019 Multimodal Bridge Replacement Bundle Project IFB – Xochi Confer asked the Board to approve a contract award to Glenn O. Hawbaker, Inc. to provide the design and construction of the bridge replacement in Bellefonte Borough and the bridge replacement in Howard Borough in the amount of \$3,854,000 – Dept. 151.

Xochi stated there were three bids that were received for the 2019 multimodal bridge replacement bundle project IFB.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract with Glenn O. Hawbaker, Inc.

IX. CONTRACTS – AUTHORIZATION

A. Planning and Community Development

- i. Ray Stolinas asked the Board to approve the grant award for the Appalachian Regional Commission (ARC) for a new 9,350 sq. ft. ambulance and training headquarters in Rush Township by the Moshannon Valley EMS (MVEMS). The grant award total from ARC is \$300,000. The project total for the MVEMS ambulance and training headquarters is \$2,085,111 funded as follows: ARC \$300,000, State (RACP and LSA): \$1,200,000, and Local Financing: \$585,111. The drug free workplace and lobbying restriction certifications will need signed to accompany the grant award – Dept. 151.

Betsy Lockwood with SEDA-COG and Wes Cartwright with MVEMS spoke about the ARC grant award for the training center. Wes stated the local training center will greatly benefit the community and thanked the Board for all their support.

The Board thanked everyone that had a role in getting the ARC Grant approved for the MVEMS training center and are excited for the project to move forward.

- ii. Ray Stolinas asked the Board to approve the authorization of the Commissioner Chair to sign the RDA Forms 300 and 301 for the Commonwealth of Pennsylvania Redevelopment Assistance Capital Project Source and Uses of Funds for the Centre Volunteers in Medicine Clinic Construction. The total project amount is \$6,078,922 with a RACP reimbursement of \$3,000,000 with matching funds from CVIM in the amount of \$3,078,922 – Dept. 151.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the planning items i-ii.

B. Centre County Correctional Facility

Warden Glenn Irwin asked the Board to approve the following items:

- i. Contract Addendum with PrimeCare Medical, Inc. to provide administration of a formal Medication Assisted Treatment (MAT) Program. The program will include an additional 16 hrs/wk or \$3,206.67 for Licensed Mental Health Professional to support the MAT Program. There will be a daily charge of \$12/per patient per day who are actively participating. Costs associated with medication prescribed for individuals enrolled in the MAT Program, to include the respective costs for laboratory testing and urine drug screens shall be paid by PrimeCare and invoiced back to the County for reimbursement. The contract total is \$38,480 plus the patient per diem rate of \$12.00 per patient per day for the period of September 12, 2023 to September 30, 2024 – Dept 333.
- ii. Contract renewal with Appellation Construction Services, LLC to provide service and repairs to the Rockwell Automation Door Secure System. The contract total is \$16,719.11 for the period of January 1, 2024 to December 31, 2024 – Dept 333.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the Centre County Correctional Facility items i-ii to next week's Consent Agenda.

- C. Capital Projects – Administrator John Franek Jr. asked the Board to approve a proposal with MG Architects, Ltd to utilize PENOCO Inc. as a consultant for additional design services related to the Centre Crest Facility. A hazardous material survey will be performed of the entire facility including the collection and testing of 60 samples. The contract total is \$10,955 – Dept. 971.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the proposal with MG Architects, Ltd to utilize PENOCO Inc. as a consultant for additional design services related to the Centre Crest Facility.

Human Services

- D. Transportation – Dave Lomison asked the Board to approve the PwD Co-pay fare increase which is required by PennDOT in order to match CATA’s ADA Co-pay increase. The Co-pay increase would go into effect on October 1, 2023 – Dept 531.

Miles	PwD Co-Pay
0-5.9	\$4.25
6-11.9	\$4.25
12-21.9	\$4.25
22-31.9	\$4.35
32-49.9	\$5.10
50-69.9	\$7.50
70+	\$11.25

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the PwD Co-pay fare increase to next week’s Consent Agenda.

- E. MH/ID EI- D&A

Julia Sprinkle asked the Board to approve the following items:

- i. Letter of Agreement with Community Services Group, Inc. to provide the final payment of invoicing for the costs of purchasing operational supplies/equipment. The contract total is \$26,277.85 funded as follows: State \$6,809.15 and Federal \$19,468.70 for the period of July 1, 2022 to November 30, 2022 – Dept. 561.
- ii. Contract renewal with White Deer Run, Inc. to provide drug and alcohol services including medically managed inpatient withdrawal, high intensity residential, partial hospitalization and case management. The contract total is \$70,000 funded as follows: State \$70,000 for the period of July 1, 2023 to June 30, 2024 – Dept 562.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the MH/ID EI- D&A contracts i-ii to next week’s Consent Agenda.

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- F. Aging – Julia Sprinkle asked the Board to approve a contract with Hollyce Winters to provide Protective Service Solicitation services as needed when Bobbie Rabuck is unavailable, or a conflict of interest arises. The hourly rate is \$105/hr and will be used on an as needed basis for the time period of August 21, 2023 to August 21, 2026 – Dept. 521.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the contract with Hollyce Winters to next week's Consent Agenda.

X. LIQUID FUELS – FEE FOR LOCAL USE

Administrator John Franek Jr. asked the Board to approve the following items:

- i. Consider approval of a Liquid Fuels application for Rush Township in the amount of \$13,437.50 for the paving of Shemrow & E Street – Dept. 411.
- ii. Consider approval of the Fee for Local Use check for Half Moon Township in the amount of \$60,000 for Shanelly Drive & Lutz Lane project – Dept. 412.
- iii. Consider approval of a Liquid Fuels check to Worth Township in the amount of \$52,862 for the Shady Dell Road T-312 tar and chip project – Dept. 411.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the Liquid Fuels and Fee for Local Use items i-iii.

XI. CONSENT AGENDA

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

- A. Elections – Contract renewal with Phoenix Graphics, Inc. to provide Vote-By Mail Packet services for the 2023-2027 Elections. Below is the pricing chart which will vary depending on the number of mail-in ballots that are requested for each Election for the period of July 18, 2023 to December 31, 2027 - Dept. 131.

Item	Price per Package	
	Ballot Print: Black Only	Ballot Print: Color
Minimum Charge Per Order	\$585	\$600
300-500 Packages Per Day	\$1.95	\$2.00
More Than 500 Ballots Per Day	\$1.52	\$1.55
Additional Two-sided Insert	\$0.10	\$0.10
Posta IMB Tracking From the Voter	\$0.10	\$0.10

Human Services

- B. MH/ID EI- D&A - Letter of Agreement with Cen-Clear Child Services, Inc. to provide early intervention services including occupational therapy, physical therapy, special instruction, speech pathology, and IFSP training. The contract total is \$125,000 funded as follows: State \$112,500 and County Match \$12,500 for the period of July 1, 2023 to June 30,

2024 – Dept. 561.

C. Children and Youth Services

- i. Consider approval of a Memorandum of Understanding with the Statewide Adoption Network (SWAN) to provide Older Child Matching Initiatives (OCMI) through the SWAN grant that is included in the Needs Based Plan and Budget. We are requested to sign a new MOU for these services each fiscal year. There is no cost to the County for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- ii. Consider approval of the certification statement for the Needs Based Plan and Budget Amendment for FY 22-23. This amendment is required to be submitted as our actual costs for FY 22-23 were over our approved budget amount in the category of Institution Placement, requiring the approved budget to be amended and allow for funds to be redistributed from Administration to Institution Placement – Dept. 511.
- iii. Consider approval of the Act 148 Fourth Quarter Fiscal Year 2022/2023 Report for the period of April 1, 2023 to June 30, 2023 – Dept 511.
- iv. Contract renewal with Children’s Advocacy Center to provide Forensic Interview Services. The contract total is \$24,000 funded as follows: State \$19,200 and County \$4,800 for the period of July 1, 2023 to June 30, 2024 – Dept. 511.
- v. Contract renewal with The Bair Foundation to provide foster care services for dependent/delinquent youth. The contract total is \$30,000 funded as follows: State \$24,000 and County \$6,000 for the period of July 1, 2023 to June 30, 2024 – Dept. 511.
- vi. Contract renewal with Aimee Senott to provide counseling services. The contract total is \$20,000 funded as follows: State \$16,000 and County \$4,000 for the period of July 1, 2023 to June 30, 2024 – Dept. 511.
- vii. Contract renewal with Community Specialist Corporation to provide foster care/residential services for dependent/delinquent youth. The contract total is \$115,000 funded as follows: State \$92,000 and County \$23,000 for the period of July 1, 2023 to June 30, 2024 – Dept. 511.
- viii. Contract renewal with Summit School, Inc. to provide foster care/residential services for dependent/delinquent youth. The contract total is \$97,000 funded as follows: State \$77,600 and County \$19,400 for the period of July 1, 2023 to June 30, 2024 – Dept. 511.

-----END OF CONSENT-----

XII. AUTHORITIES, BOARDS, AND COMMISSIONS

BOARD	NAME	ACTION	TERM
MH/ID/EI Advisory Board	Garrett Rickelman	Appointment	September 5, 2023 – September 4, 2025
MH/ID/EI Advisory Board	Zacheray Womer	Appointment	September 5, 2023 – September 4, 2025
MH/ID/EI Advisory Board	Elizabeth Prosek	Appointment	September 5, 2023 – September 4, 2025
MH/ID/EI Advisory Board	Jeanne Knouse	Appointment	September 5, 2023 – September 4, 2025

Michele Schelberg of Half Moon Township gave public comment on the ABC appointments.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC Appointments.

XIII. CHECK RUN

Check run in the amount of \$1,013,386.01 dated September 1, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated September 1, 2023.

XIV. ADMINISTRATOR’S REPORT

Administrator John Franek Jr. reported the Willowbank Parking lot paving project will be starting today and should be completed by the end of the month. John thanked both the County employees and the public for their patience during the project.

XV. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported a total of 99,814 registered voters in Centre County. The Precinct of the week is Precinct #22 State College South Central 1. In the last Election there were 627 registered voters with 84 ballots cast for a voter turnout of 13.4%.

B. Announcements

XVI. EXECUTIVE SESSION REPORT

XVII. PUBLIC MEETING SCHEDULE

Thursday, September 7, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Tuesday, September 12, 2023

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11 AM – Willowbank 146

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Thursday, September 14, 2023

Progress Review Committee Meeting with State College Borough – 12:00 PM – Virtual

XVIII. QUESTIONS FROM THE PRESS

XIX. ADJOURNMENT

On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:50 AM.

ATTEST: _____

John Franek Jr.

Administrator