



SALARY BOARD MINUTES

Thursday, September 8, 2022, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

In attendance were Commissioner Michael Pipe, Commissioner Steven Dershem, Commissioner Mark Higgins, Administrator John Franek Jr., Controller Jason Moser and Executive Office Supervisor Erin Good.

County personnel present included Travis Walker, Faith Ryan, Deputy Administrator Natalie Corman, Director of Human Resources Kristen Simkins, Krista Davis, Geri Sorgen.

II. PUBLIC COMMENT

There were no comments received from the public.

III. ADDITIONS TO THE AGENDA

There were no additions made to the agenda.

IV. MEETING MINUTES

Minutes from the Thursday, August 25, 2022 Salary Board Meeting.

Action: *On a motion by Controller Moser seconded by Commissioner Dershem, the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, August 25, 2022.*

V. ACTION ON PERSONNEL ITEMS

A. Courts

- i. MDJ Bellefonte 49-3-02 – Approve the lateral transfer/change in title/department for Jody Knoffsinger from full-time Bookkeeper/Clerk (80), Probation, (p.c. #13, non-exempt), at SG-05B(02)--\$17.88/hour to full-time Magisterial District Court Secretary, MDJ-Gillette-Walker, (p.c. #12, non-exempt, replacing K. Weight), at SG-05B(02)--\$17.88/hour, effective retro to September 6, 2022, pay period 19 (No change in pay rate). Salary budget savings for 2022 \$19,379, annualized salary savings for 2023 \$7,059 – Dept. 253.

Action: *On a motion by Commissioner Higgins seconded by Commissioner Dershem, the Board voted unanimously to approve the lateral transfer/change in title/department for Jody Knoffsinger.*

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ii. Probation

1. Approve the promotion/change in title for Lindsay Klobe from full-time Department Clerk 3 (80), Probation, (p.c. #19, non-exempt), at SG-04A(01)--\$16.36/hour to full-time Bookkeeper/Clerk (80), Probation, (p.c. #13, non-exempt, replacing J. Knoffsinger), at SG-05A(01)--\$17.53/hour, effective retro to September 6, 2022, pay period 19. Salary budget impact for 2022 \$3,057, annualized salary impact for 2023 \$5,907 – Dept. 301.
2. Approve the rate for Alexa R. Corman at SG-08A(01)--\$21.03/hour, effective September 19, 2022, pay period 20. President Judge Pamela Ruest is appointing Ms. Corman to full-time Probation Officer 1, Probation, (p.c. #25, non-exempt, replacing D. Shaw). Salary budget impact for 2022 \$1,704, annualized salary impact for 2023 \$4,271 – Dept. 301.

Action: *On a motion by Controller Moser seconded by Commissioner Dershem, the Board voted unanimously to approve the Probation items 1-2.*

II. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Controller Moser, the Board voted unanimously to adjourn the meeting at 10:02 AM.

ATTEST:

Jason Moser
Controller