



BOARD OF COMMISSIONERS WORK SESSION MINUTES

Tuesday, September 12, 2023 11:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

[Register](#) online to receive a notification when meeting agendas are posted.

I. CALL TO ORDER

The public work session of the Board of Commissioners was convened at 11:06 AM by Chair of the Board Mark Higgins.

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr. and Staff Assistant Lisa Long.

County personnel present included Deputy Administrator Natalie Corman, Human Services Administrator Julia Sprinkle, and Richard Killian.

Guests present included Kim Stank.

II. PUBLIC COMMENT

There were no comments received from the public.

III. AMERICAN RESCUE PLAN ACT (ARPA)

John Franek stated that there are three new ARPA requests.

Rowland theatre sent another request asking for a possible match funds. They secured a \$13,000 Happy Valley Adventure Bureau Tourism grant and a \$30,000 grant from Philipsburg Borough. They want to upgrade the concession stand area and use funds on future maintenance, repair and cleaning on marble in the lobby.

Commissioner Concepcion asked if this was for the café space that will be added on.

The Board would like to get more information to find out how much is needed. The Board would like an itemized list of what is needed as well as see a project budget.

Howard Fire Company is requesting an undisclosed amount towards the replacement of their QRS unit as well as some capital expenditures such as trainings and personal protective equipment for interior firefighting.

Mark Keller from CPI is requesting funding for training ladders, ropes and existing materials that are no longer able to be certified. There would be considerable savings if they are willing to travel to the manufacturer. Shipping costs would surpass the cost of the actual equipment. They are requesting \$7,783 for ladders and \$4,977.70 for ropes and associated equipment for a total request of \$12,760.70

Commissioner Higgins stated that Mark Keller is working with Alpha Fire Company to make a bulk purchase and plans to drive to get the equipment.

BOARD OF COMMISSIONERS WORK SESSION MINUTES
THURSDAY, MARCH 29, 2022
PAGE 2

The Board would like to back the purchase.

Commissioner Dershem suggested reaching out to Centre Care to find out what their needs are and how much they need.

Natalie Corman stated there was a transportation request for the purchase of a Humane Officer vehicle through a COSTARS Agreement. It is a white Ford F250 that would fit the job description of the Humane Officer. The total is \$54,000.

The Board would like some additional information on what they are planning on doing with the vehicle until the Humane Officer starts as well as maybe seeing what is available at Penn State instead of buying new.

Kim Stank said that they updated the transfers. She moved the accounting and finance software from provision of government services to directly eligible.

Kim stated \$16 million of \$31 million has been expended.

IV. QUESTIONS FROM THE PRESS

V. ADJOURNMENT

On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 11:28 AM.

ATTEST: _____

John Franek Jr.

Administrator