



## BOARD OF COMMISSIONERS MINUTES

Tuesday, September 12, 2023 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Mark Higgins.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr. and Staff Assistant Lisa Long.

County personnel present included Deputy Administrator Natalie Corman, Human Services Administrator Julia Sprinkle, Beth Lechman, Ryan Smeltzer, Faith Ryan, Karri Hull and Dave Lomison.

Guests present included Sharon Rovansek, Bill Becken and Fritz Smith.

Representatives from the news media included Maria Cade and Gary Sinderson.

C-NET staff were present.

### III. PUBLIC COMMENT

Commissioner Higgins recognized Chief Deputy Coroner Judy Pleskonko, who tragically passed away, on the great work that she did within not only the County but also the community.

### IV. ADDITIONS TO THE AGENDA

There were no additions to the Agenda.

### V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on September 5, 2023.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the meeting held on September 5, 2023.*

### VI. PROCLAMATION

Proclamation 38 of 2023 – Sharon Rovansek joined the Board in proclaiming September 15, 2023 to October 15, 2023 as Hispanic Heritage Month in Centre County.

Sharon thanked the Commissioners for recognizing National Hispanic Heritage month. This is a month to celebrate the Hispanic cultures, histories, and contributions for United States citizens whose ancestors came from Spain, Mexico, the Caribbean and Central and South America.

The Board thanked Sharon for coming and celebrating Hispanic Heritage Month.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 38 of 2023 proclaiming September 15, 2023 to October 15, 2023 as Hispanic Heritage Month in Centre County.*

VII. RECOGNITION

Fritz Smith joined the Board to recognize The Happy Valley Adventure Bureau on being the recipient of the Sports Marketing and Tourism Program (STAMP) grant award.

Fritz stated that the Shapiro administration and DCED awarded The Happy Valley Adventure Bureau a \$70,000 STAMP Grant to help offset costs from the IRONMAN event that took place on July 2, 2023. The IRONMAN event brought in around \$1,000,000 in revenue for businesses in Centre County.

The Board congratulated Fritz and The Happy Valley Adventure Bureau on receiving the STAMP grant and thanked him for all the hard work and effort that goes into making it all a success.

VIII. BIDS AND PROPOSALS

- A. Transportation of Elections Voting Equipment RFP – Beth Lechman asked the Board to enter into contract negotiations for the Transportation of Elections Voting Equipment Proposals received by deadline – Dept. 131:

Items required for RFP submission	Advanced Shipping Technologies Inc.
Attachment B – Consent to extension of date for award	X
Attachment C – Non collusion affidavit	X
Attachment D – Trade secret proprietary notice form	X
Attachment E – Non discrimination clause	X
Attachment F – Contractor integrity provisions	X
Attachment G – county required policies	X
Attachment H – Technical submittal form	X
Audited balance sheet	X
Headquarter office located within 75 air miles of the Willowbank Building	X
Attended mandatory Pre-proposal meeting	X

Beth stated that there was one proposal received for the Transportation of Election Voting equipment.

Commissioner Higgins wanted to stress that Elections staff is present while moving equipment as well as making sure that the company is well vetted.

Commissioner Concepcion asked if the company had any prior experience in moving Election equipment. Beth stated they don't have experience with Election equipment, but they have moved school testing equipment.

Commissioner Dershem would like to make sure that this company is well vetted and that there is a thorough look through of the company. Beth stated that it will be part of the negotiations.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to enter into contract negotiations for the Transportation of Elections Voting Equipment RFP.*

IX. CONTRACTS – AUTHORIZATION

- A. Probation – Ryan Smeltzer asked the Board to consider approval of the Supervision Fund Agreement with the Commonwealth of Pennsylvania acting through the Pennsylvania Department of Corrections. The supervision fund agreement is pursuant to 18 Pa. Stat. § 11.1102 and governs the handling of the supervision fees imposed by the Court and collected by the adult probation department. Pursuant to the statute, the funds will be utilized only at the discretion of the President Judge. There is no cost to the County for the time period of July 1, 2022 to June 30, 2027 – Dept. 301.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the agreement with the Pennsylvania Department of Corrections to next week's Consent Agenda.*

- B. Capital Projects – Administrator John Franek Jr. asked the Board to consider approval of a contract with Massaro CM Services, LLC to provide construction management services for the Courthouse retaining wall project. The contract total is \$209,170 for the estimated time period of July 1, 2023 to October 31, 2024 – Dept. 971.

John stated that there was a lag in securing a contract due to trying to determine a good timeframe for the construction.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract with Massaro CM Services, LLC.*

- C. Commissioners – Administrator John Franek Jr. asked the Board to consider approval of an addendum to the County's electric accounts with Penn State Facilities Engineering Institute COSTARS Electric Procurement agreement. This will allow the Department of General Services Bureau of Procurement to add renewable energy electricity options – Dept. 151.

John stated that this gives the options to have a renewable energy option or the traditional route in case prices would increase.

Commissioner Dershem clarified that this contract is just an extension of the current contract. John stated that we are locked into the current contract until December 2024 and this would just give the option to have the renewable energy resource.

Commissioner Concepcion asked what the timeframe we are looking for and John stated that the County is able to declare the length of time.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the addendum to the Penn State Facilities Engineering Institute COSTARS agreement.*

- D. Criminal Justice Planning – Karri Hull asked the Board to consider approval of a grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the COVID-19 Mitigation for Counties solicitation. This initiative is in partnership with the Pennsylvania Department of Health through a federal appropriation from the U.S. Centers for Disease Control and Prevention. Funds will support the detection and mitigation of COVID-19 through the performance of testing and analysis for staff and inmates of facilities. The grant total to be awarded to Centre County is up to \$140,540 to be used for the time period of August 1, 2022 to June 30, 2024 – Dept. 306.

Commissioner Dershem asked if this grant would allow for the purchase of PPE. Karri stated that there are limitations on what can be purchased.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the grant application to PCCD for the COVID-19 Mitigation for Counties solicitation.*

Human Services

- E. Transportation – Dave Lomison asked the Board to consider approval of the In-Kind purchase of seven vehicles from Penn State University using In-Kind funds. The seven vehicles will replace six County vehicles that have met their useful life. The total cost to obtain the vehicles listed would be \$111,870, which includes the 10% fee that Penn State charges – Dept 531/532.

Vehicle	Price
2018 Ford Fusion Hybrid	\$14,350.00
2018 Ford Fusion	\$14,000.00
2018 Ford Fusion	\$14,200.00
2018 Ford Fusion	\$14,000.00
2019 Chevrolet Malibu	\$15,475.00
2019 Chevrolet Malibu	\$15,475.00
2018 Ford Fusion	\$14,200.00

Dave stated that there are about 130 vehicles in the county fleet with 16 marked for sale. When they purchase the new vehicles there will be around 115 total vehicles in the fleet.

The Board thanked Dave for helping find ways to utilize the PSU In-kind funds.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the purchase of the seven vehicles from Penn State University to next week’s Consent Agenda.*

F. Adult Services

Faith Ryan asked the Board to consider approval of the following:

- i. Consider approval of the submission of the FY 23-24 Human Services Block Grant (HSBG) plan. The contract total is \$6,150,312 funded as follows: State \$5,639,347, Federal \$253,310, and County Match \$257,655 for the period of July 1, 2023 to June 30, 2024 – Dept 501.

Faith stated that during the HSBG public hearing, they talked a lot about complex cases and as a result they are seeing a higher need amongst families in general and the resources that are needed to help them.

Some projections of clients served by the HSBG are as follows: Mental Health 4,350, Intellectual Disability 38, Homeless Assistance Program 1,028, Drug & Alcohol 1,081, and the Human Services Development Fund 28,498.

Commissioner Higgins stated that this is the 12<sup>th</sup> year that there hasn't been any increase in funding to the Human Services Block Grant.

- ii. Contract renewal with Central PA Community Action as the Local Lead Agency (LLA) for the State Food Purchase Program (SFPP) and the Emergency Food Assistance Program (TEFAP). The contract total is \$97,112.89 funded as follows: State \$97,112.89 for the period of July 1, 2023 to June 30, 2024 – Dept 501.
- iii. Consider approval of the grant agreement with the Pennsylvania Housing Finance Agency (PHFA) for PHARE funding to support the Housing Navigation program. The contract total is \$30,000 funded as follows: State \$30,000 for the period of September 19, 2023 to February 18, 2025 – Dept 501.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the Adult Services items i-iii to next week's Consent Agenda.*

G. MH/ID EI- D&A

Julia Sprinkle asked the Board to consider approval of the following items:

- i. Contract Addendum #1 with PA Care, LLC d/b/a State College Medical to allow for funds to provide additional drug and alcohol outpatient treatment services in the amount of \$11,969. Service provider's contract maximum will increase from \$10,031 to \$22,000. The contract total is \$22,000 funded as follows: State \$20,986 and County Match \$1,014 for the period of July 1, 2022 to June 30, 2023 – Dept 562.
- ii. Contract renewal with Pyramid Healthcare, Inc. to provide drug and alcohol services including treatment, case management, and MAT. The contract total is \$45,000 funded as follows: State \$20,000 and Federal \$25,000 for the period of July 1, 2023 to June 30, 2024 – Dept 562.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the MH/ID EI-D&A items i-ii to next week's Consent Agenda.*

X. CONSENT AGENDA

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

A. Centre County Correctional Facility

- i. Contract Addendum with PrimeCare Medical, Inc. to provide administration of a formal Medication Assisted Treatment (MAT) Program. The program will include an additional 16 hrs/wk or \$3,206.67 for Licensed Mental Health Professional to support the MAT Program. There will be a daily charge of \$12/per patient per day who are actively participating. Costs associated with medication prescribed for individuals enrolled in the MAT Program, to include the respective costs for laboratory testing

and urine drug screens shall be paid by PrimeCare and invoiced back to the County for reimbursement. The contract total is \$38,480 plus the patient per diem rate of \$12.00 per patient per day for the period of September 12, 2023 to September 30, 2024 – Dept 333.

- ii. Contract renewal with Appellation Construction Services, LLC to provide service and repairs to the Rockwell Automation Door Secure System. The contract total is \$16,719.11 for the period of January 1, 2024 to December 31, 2024 – Dept 333.

Human Services

- B. Transportation – Consider approval of the PwD Co-pay fare increase which is required by PennDOT in order to match CATA’s ADA Co-pay increase. The Co-pay increase would go into effect on October 1, 2023 – Dept 531.

Miles	PwD Co-Pay
0-5.9	\$4.25
6-11.9	\$4.25
12-21.9	\$4.25
22-31.9	\$4.35
32-49.9	\$5.10
50-69.9	\$7.50
70+	\$11.25

- C. MH/ID EI- D&A

- i. Letter of Agreement with Community Services Group, Inc. to provide the final payment of invoicing for the costs of purchasing operational supplies/equipment. The contract total is \$26,277.85 funded as follows: State \$6,809.15 and Federal \$19,468.70 for the period of July 1, 2022 to November 30, 2022 – Dept. 561.
- ii. Contract renewal with White Deer Run, Inc. to provide drug and alcohol services including medically managed inpatient withdrawal, high intensity residential, partial hospitalization and case management. The contract total is \$70,000 funded as follows: State \$70,000 for the period of July 1, 2023 to June 30, 2024 – Dept 562.

- D. Aging – Consider approval of a contract with Hollyce Winters to provide Protective Service Solicitation services as needed when Bobbie Rabuck is unavailable, or a conflict of interest arises. The hourly rate is \$105/hr and will be used on an as needed basis for the time period of August 21, 2023 to August 21, 2026 – Dept. 521.

-----END OF CONSENT-----

XI. CHECK RUN

Check run in the amount of \$378,911.64 dated September 8, 2023.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated September 8, 2023.*

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XII. ADMINISTRATOR'S REPORT

John stated that the Willowbank paving continues this week and is ahead of schedule. He thanked all the employees and visitors that have been patient while work continues.

XIII. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported a total of 99,880 registered voters in Centre County. The Precinct of the week is Precinct #23 State College South Central 2. In the last Election there were 731 registered voters with 248 ballots cast for a voter turnout of 33.93%.

B. Announcements

XIV. EXECUTIVE SESSION REPORT

John stated that there was an executive session held September 12<sup>th</sup> to discuss personnel matters from 9:30 AM to 9:58 AM

XV. PUBLIC MEETING SCHEDULE

Tuesday, September 12, 2023

Board of Commissioners Work Session – 11 AM – Willowbank 146

Thursday, September 14, 2023

Progress Review Committee Meeting with State College Borough – 12:00 PM – Virtual

Tuesday, September 19, 2023

Board of Commissioners – 10 AM – Willowbank 146

Thursday, September 21, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Board of Elections – 1 PM – Willowbank 146

XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT

On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 11:03 AM.

ATTEST: \_\_\_\_\_

John Franek Jr.

Administrator