



EMPLOYEE BENEFITS TRUST MINUTES

September 14, 2021

I. CALL TO ORDER:

A meeting of the Centre County Employee Benefits Trust was held on September 14, 2021, in Room 146 of the Willowbank Building, Bellefonte, PA 16823. Trustees present were Commissioner Mark Higgins (Chair), Commissioner Michael Pipe, Commissioner Steven Dershem, County Administrator/Chief Clerk Margaret Gray, and Controller Jason Moser. Also, in attendance were Human Resources Director Kristen Simkins, Employee Benefits Analyst Heather Bruss, and Auditor/Accountant Travis Walker.

II. PUBLIC COMMENT:

The meeting was called to order at 2:31 p.m. by Commissioner Mark Higgins (Chair).

III. MEETING MINUTES:

- a. A motion was made by Commissioner Michael Pipe to approve the minutes for the July 22, 2021 EBT meeting. Motion seconded Commissioner Steven Dershem and unanimously approved.

IV. NEW BUSINESS:

V. DISCUSSION ITEMS

- a. The meeting was handed over to Human Resources Director Kristen Simkins. Ms. Simkins gave the attendees handouts. She went over the handout of the HSA Survey results. There were 177 respondents. What the survey showed is that there is a need for a lot more education about HSAs. Also, that there is some interest in an HSA in the County. The EBT Board would like to have some educational material go out to employees letting them know the pros and cons of taking the HSA. With that, asking employees to let us know if they would like more information.
- b. Ms. Simkins asked the EBT Board if they were going to contribute anything to the HSA as an incentive. A discussion went on about what the amounts could be or if there should be an incentive. The EBT Board would like to know the renewal rates before deciding on whether they will be giving an incentive or not.
- c. She then discussed the County using EBC for the HSA administration.

- i. *On a motion by Controller Moser, seconded by Commissioner Dershem, the Board voted unanimously to approve EBC for the HSA Administration.*
- d. Next discussed was the FSA maximum and minimum amounts for the next year.
 - i. *On a motion by Commissioners Pipe, seconded by Controller Moser, the Board voted unanimously to approve the current maximum and minimum amounts \$1750/\$250.*
- e. Ms. Simkins then gave the EBT Board tentative the open enrollment for October 27, 2021 – November 10, 2021.

VI. EXECUTIVE SESSION

VII. NEXT MEETING

- a. TBD

VIII. Motion by Controller Jason Moser to adjourn the Employee Benefits Trust Meeting at 3:30 p.m. The motion was seconded by Commissioner Steven Dershem and unanimously approved.

Submitted By:

Heather Bruss