



  
**CENTRE COUNTY**  
 CORRECTIONAL FACILITY  
**Board of Inspectors**  
*Meeting Minutes*  
 September 14, 2023



**Board Members**

*President Judge Jonathan Grine, Chair*  
*Steve Dershem, Commissioner/Vice Chair (Zoom)*  
*Mark Higgins, Commissioner (Zoom)*  
*Amber Concepcion, Commissioner (Zoom)*  
*Bryan Sampsel, Sheriff (Zoom)*  
*Jason Moser, Controller (Zoom)*  
*Bernie Cantorna, District Attorney (Zoom)*

**Employees / Staff**

*Glenn Irwin, Warden*  
*Michael Woods, Deputy Warden (Absent)*  
*Danielle Minarchick, Deputy Warden*  
*Denise Murphy, Administrative Assistant.*  
*John Franek, County Administrator (Zoom)*  
*Karri Hull, CJP Director*  
*Cassandra Nichols, HSA, PrimeCare*  
*Alesha Weaver, ADON, PrimeCare*  
*Chad Joyce, Chief Info & Records Officer*

**Community Members**

*Barbara Squires*      *Janet Irons*  
*Mark Frailey*        *Susan Smith*  
*Nancy Spooner*      *Jeff Davidson*  
*Nanci Rommel*      *Shirley Gorlki*  
*David Miller*        *Kerry Cavanaugh*  
*Irvin Moore*         *Melanie Morrison*  
*Ken Smeltzer*       *Cynthia Carpenter*  
*Aubrey Tallen (Zoom)*  
*Chad Powers (Zoom)*

**I. Call to Order**

*Having a quorum, the Chair of the Board, President Judge Jonathan Grine, called the meeting to order at 8:00 am.*

**II. Public Comments – for items not appearing on the agenda**

President Judge Grine announced an update on outdoor recreation would be given during the Warden’s Report.

No public comments were given at this time.

**III. Approval of Minutes from August 10, 2023**

*On a motion by Commissioner Concepcion, seconded by Controller Moser, the Board voted unanimously to approve the minutes from August 10, 2023.*

**IV. Warden’s Report**

- After being CCCF’s Drug and Alcohol Counselor for 18 years, Danielle Minarchick was named the new Deputy Warden of Administration.
- The new Mental Health Counselor will start on September 25<sup>th</sup>.
- Current outbreak of COVID, will continue to monitor and update.
- The Warden has been working on the Outdoor Rec RFQ. Once completed by the Warden, the County Administrator and the Solicitor need to review it. Once they finalize the RFQ, it will proceed to the Board of Inspectors, and then the Board of Commissioners will vote on it. The RFQ is a detailed document that takes time to complete. Updates will be given.
- Currently running a Training Academy and will possibly start one in October.
- The Facility Body Scanner passed the yearly safety inspection.
- All inmates in general population now have an individual tablet assigned to them.

**V. Facility Reports (Glenn Irwin)**

**a. Population Information – Average Monthly Population**

Facility Population: 200

Centre County Only: 114

b. PrimeCare Report

- The Health Service Administrator (HSA) conducted a review for all staff on the signs, symptoms, and actions needed for possible overdoses. This included the locations of and how to use Narcan.

Sick Calls ..... 174  
Physician / PA Visits ..... 130  
Outside Med Visits ..... 18  
Medications ..... 120  
MH clinic ..... 235  
Psych Visits..... 69  
MH Meds..... 98  
Cooccurring Disorder ..... 31  
Med Compliant ..... 18

c. Detox & Suicide

Suicide Watch..... 13  
▪ Suicide w/Detox..... 6  
Detox Total..... 22  
▪ Meth being the main detox drug

d. Mental Health Information

A. No MH Issues / No MH Meds  
Stability Rating A ..... 43  
B. Inactive / No Current MH Concerns  
Stability Rating B ..... 38  
C. Active MH / Stable & Med Compliant  
Stability Rating C ..... 140  
D. Severe MH / Unstable  
Stability Rating D ..... 32

e. Work Release / Community Re-Entry ..... 27

CentrePeace..... 6	Centre County ..... 15
Employed..... 14	Huntingdon County .... 1
Facility Grounds ..... 5	Schuylkill County ..... 11
County Maintenance..... 2	

VI. Old Business

VII. New Business

a. Policy Changes - 300 Level Operational Policy Updates

Policy 123 – Electronic Tablets Updated

*On a motion by Commissioner Concepcion, seconded by Controller Moser, the Board voted unanimously to approve all of the 300 level Policies, in addition to Policy 123.*

VIII. Monthly Reports

a. Criminal Justice Planning

Karri Hull reported modifications must be made to three grants:

- Mental Health Specialist Grant: Must be modified to reflect the individual that now holds that position.
- MAT Grant: Has to be modified and approved by the state.
- COVID Grant: A new grant. Limited use. Due next week.

b. Prison Society

John Hargreaves, Prison Society's Director of Volunteers, retired.

October 6, 2023: Happier Free Family Event at CentrePeace.

Prison Society's David Miller and Flavia Barger have over 50 visits between them since January 2023. Their time and dedication are appreciated.

c. CentrePeace

The next classes will be on budgeting, the inmates stated they have issues with handling their money.

IX. Announcements / Adjourn

*With no further discussion items, on a motion by Controller Moser, seconded by Commissioner Concepcion, the Board of Inspectors unanimously voted to adjourn the meeting at 8:53 am.*

X. Next Meeting: 8:00 am on October 12, 2023

Respectfully Submitted: \_\_\_\_\_  
dam Glenn E. Irwin, Warden

\*\*\* The Board of Inspectors meetings will be hybrid-style meetings, with the option of attending in-person or remotely. The monthly meetings will be held in the Community Room at the Centre County Correctional Facility at 8:00 am. \*\*\*

[BOARD OF INSPECTORS MEETING ZOOM LINK](#)  
Meeting ID: 886 7159 2668 Passcode: 832320  
**One tap mobile**  
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