



## BOARD OF COMMISSIONERS MINUTES

Tuesday, September 19, 2023 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Mark Higgins.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr. and Executive Office Supervisor Erin Good.

County personnel present included Deputy Administrator Natalie Corman and Faith Ryan.

Guests present included Paula Williams and Celesta Powell.

Representatives from the news media included Maria Cade and Gary Sinderson.

C-NET staff were present.

### III. PUBLIC COMMENT

There were no comments received from the public.

### IV. ADDITIONS TO THE AGENDA

There were no additions to the Agenda.

### V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting and Work Session held on September 12, 2023.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the meetings held on September 12, 2023.*

### VI. PROCLAMATION

Proclamation 39 of 2023 – Paula Williams and Celesta Powell joined the Board in proclaiming October 5, 2023, as a “Day of Caring” in Centre County.

Paula and Celesta thanked the Commissioners for their support. Celesta stated the day of Caring in Centre County has 49 sites that have registered for the event with just under 1,000 volunteers, with most of the volunteers being high school individuals. Breakfast will be served at the BJC starting at 7:00 AM and the volunteers will be dispersed to the job sites starting at 9:00 AM. Volunteers are still be accepted for the event and can sign up on their website at [unitedway.org](http://unitedway.org).

The Commissioners thanked Paula and Celesta for organizing the event and wished them luck for the upcoming event in October.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 39 of 2023 proclaiming October 5, 2023, as a “Day of Caring” in Centre County.*

VII. CONTRACTS – AUTHORIZATION

Human Services

A. Adult Services

Faith Ryan asked the Board to approve the following items:

- i. Contract Addendum with Centre Helps to provide additional funds for the 24-hour Information & Referral Hotline. The additional funds total \$32,133; increasing the contract from \$70,000 to \$102,133. The contract total is \$102,133 funded as follows: State \$102,133 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- ii. Contract Addendum with Housing Transitions, Inc. to provide additional funds for the 211 Coordinated Entry Walk-In Center. Additional funding to support the program totals \$4,571.91; increasing the original contract allocation from \$61,059 to \$65,630.91. The contract total is \$65,630.91 funded as follows: State \$65,603.91 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- iii. Contract Addendum with Housing Transitions, Inc. to provide additional funds for the Bridge (transitional) Housing Program. Additional funding to support the program totals \$9,299.66; increasing the contract from \$59,924 to \$69,223.66. The contract total is \$69,223.66 funded as follows: State \$69,223.66 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- iv. Consider approval of the renewed Participation Agreement with the Department of Community & Economic Development for the use of the Homeless Management Information System (HMIS) client database which is a requirement of the CoC and ESG-funded grants. There is no contract total for the period of July 1, 2023 to June 30, 2028 – Dept. 501.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the Adult Services contract i-iv to next week’s Consent Agenda.*

B. MH/ID EI- D&A

Faith Ryan asked the Board to approve the following items:

- i. Contract renewal with Service Access Management, Inc. to provide mental health services including emergency crisis delegate services. The contract total is \$167,669 funded as follows: State \$159,939 and County Match \$7,730 for the period of July 1, 2023 to June 30, 2024 – Dept. 561.
- ii. Contract renewal with Community Services Group to provide mental health services including psychiatric rehabilitation and outpatient services. The contract total is \$51,000 funded as follows: State \$48,649 and County Match \$2,351 for the period of July 1, 2023 to June 30, 2024 – Dept. 561.
- iii. Contract renewal with Crossroads Counseling, Inc. to provide mental health services including psychiatric evaluation and medication visits, individual and group

psychotherapy, tele-psychiatry services, and outpatient services at Centre County Correctional Facility. The contract total is \$36,000 funded as follows: State \$34,340 and County Match \$1,660 for the period of July 1, 2023 to June 30, 2024 – Dept. 561.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the MH/ID EI-D&A items i-iii to next week’s Consent Agenda.*

VIII. CONSENT AGENDA

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve this week’s Consent Agenda.*

- A. Probation – Consider approval of the Supervision Fund Agreement with the Commonwealth of Pennsylvania acting through the Pennsylvania Department of Corrections. The supervision fund agreement is pursuant to 18 Pa. Stat. § 11.1102 and governs the handling of the supervision fees imposed by the Court and collected by the adult probation department. Pursuant to the statute, the funds will be utilized only at the discretion of the President Judge. There is no cost to the County for the time period of July 1, 2022 to June 30, 2027 – Dept. 301.
- B. Transportation – Consider approval of the In-Kind purchase of seven vehicles from Penn State University using In-Kind funds. The seven vehicles will replace six County vehicles that have met their useful life. The total cost to obtain the vehicles listed would be \$111,870, which includes the 10% fee that Penn State charges – Dept 531/532.

Vehicle	Price
2018 Ford Fusion Hybrid	\$14,350.00
2018 Ford Fusion	\$14,000.00
2018 Ford Fusion	\$14,200.00
2018 Ford Fusion	\$14,000.00
2019 Chevrolet Malibu	\$15,475.00
2019 Chevrolet Malibu	\$15,475.00
2018 Ford Fusion	\$14,200.00

- C. Adult Services
  - i. Consider approval of the submission of the FY 23-24 Human Services Block Grant (HSBG) plan. The contract total is \$6,150,312 funded as follows: State \$5,639,347, Federal \$253,310, and County Match \$257,655 for the period of July 1, 2023 to June 30, 2024 – Dept 501.
  - ii. Contract renewal with Central PA Community Action as the Local Lead Agency (LLA) for the State Food Purchase Program (SFPP) and the Emergency Food Assistance Program (TEFAP). The contract total is \$97,112.89 funded as follows: State \$97,112.89 for the period of July 1, 2023 to June 30, 2024 – Dept 501.
  - iii. Consider approval of the grant agreement with the Pennsylvania Housing Finance Agency (PHFA) for PHARE funding to support the Housing Navigation program. The contract total is \$30,000 funded as follows: State \$30,000 for the period of September 19, 2023 to February 18, 2025 – Dept 501.

D. MH/ID EI- D&A

- i. Contract Addendum #1 with PA Care, LLC d/b/a State College Medical to allow for funds to provide additional drug and alcohol outpatient treatment services in the amount of \$11,969. Service provider's contract maximum will increase from \$10,031 to \$22,000. The contract total is \$22,000 funded as follows: State \$20,986 and County Match \$1,014 for the period of July 1, 2022 to June 30, 2023 – Dept 562.
- ii. Contract renewal with Pyramid Healthcare, Inc. to provide drug and alcohol services including treatment, case management, and MAT. The contract total is \$45,000 funded as follows: State \$20,000 and Federal \$25,000 for the period of July 1, 2023 to June 30, 2024 – Dept 562.

-----END OF CONSENT-----

IX. CHECK RUN

Check run in the amount of \$2,581,718.60 dated September 15, 2023.

*Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated September 15, 2023.*

X. ADMINISTRATOR'S REPORT

Administrator John Franek Jr. stated the Willowbank Parking lot paving project will wrap up this week and thanked all employees and visitors for their continued patience.

XI. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported a total of 99,962 registered voters in Centre County. The Precinct of the week is Precinct #24 State College HUB with 3,525 registered voters. In the last Election there were 21 ballots cast with a voter turnout of 0.60%.

B. Announcements

XII. EXECUTIVE SESSION REPORT

XIII. PUBLIC MEETING SCHEDULE

Thursday, September 21, 2023

Board of Commissioners – 10 AM – Willowbank 146

Salary Board – 10 AM – Willowbank 146

Board of Elections – 1 PM – Willowbank 146

Tuesday, September 26, 2023

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11 AM – Willowbank 146

Thursday, September 28, 2023

Finance Committee – 9 AM – Willowbank 146

XIV. QUESTIONS FROM THE PRESS

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XV. ADJOURNMENT

On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:24 AM.

ATTEST: \_\_\_\_\_

John Franek Jr.

Administrator