



BOARD OF COMMISSIONERS MINUTES

Tuesday, September 21, 2021, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, and Executive Office Supervisor Natalie Smith.

County personnel present included Chad Joyce, Faith Ryan, Karri Hull, Ryan Smeltzer, and Terry Trude.

Guests present included Vern Squier, Leanne Lenz, Hannah Babiss, and John Gardner.

Representatives from the news media included Halie Kines, and Gary Sinderson.

C-Net Staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

V. MEETING MINUTES

A. Minutes from the following Board of Commissioners meetings and work sessions:

- i. September 14, 2021 meeting
- ii. August 31, 2021 work session
- iii. August 17, 2021 work session
- iv. July 6, 2021 11 AM work session

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Board of Commissioners meetings and work sessions.*

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VI. PROCLAMATION

- A. Proclamation 29 of 2021 – Expressing appreciation for Vern Squier’s years of service as the President and CEO of the Chamber of Business & Industry of Centre County (CBICC). Vern Squier has led and organized a variety of initiatives, including CentreREADY, and Happy Valley Ag Ventures. The Board congratulated Vern on his richly deserved retirement.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 29 of 2021.*

- B. Proclamation 30 of 2021 – Proclaiming October 7, 2021 as a “Day of Caring” in Centre County. Executive Director for the Centre County United Way Leanne Lenz reported that the Centre County United Way has received 60 project requests and 350 volunteers registered for the 28th Day of Caring.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 30 of 2021.*

VII. CONTRACTS/AUTHORIZATIONS

Information Technology Services – Chief Information and Records Officer Chad Joyce introduced a contract amendment with CDW-G to allow for the number of Microsoft Office 365 licenses allocated to Centre County for 2021 to be increased from 430 to 530. This amendment will also allow for the addition of 150 Teams Audio licenses. This will increase the contract total from \$429,129.37 to \$477,156.29 for the period of August 1, 2020 to July 31, 2023 – Dept. 142/120.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract amendment with CDW-G to next week’s Consent Agenda.*

VIII. GRANTS

- A. Probation & Parole – Juvenile Probation Supervisor Terry Trude introduced the Juvenile Probation Services Grant Agreement with the Juvenile Court Judges Commission in the amount of \$104,043 for the period of July 1, 2021 to June 30, 2022 – Dept. 305.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the grant agreement with the Juvenile Court Judges Commission to next week’s Consent Agenda.*

- B. Criminal Justice Planning

- i. Director Karri Hull presented a project modification request to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the Centre County HOPE Initiative Comprehensive Opioid Abuse Site-based Program (COAP) Projects. This will extend the grant period to allow for projects that could not occur as planned due to COVID. The grant total is \$114,356, which is Federally funded for the period of July 1, 2019 to September 30, 2022 – Dept. 306.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the project modification request to the PCCD.*

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- ii. Chief of the State College Police Department John Gardner and Hannah Babiss joined Director Karri Hull to present an application to the PCCD for Crisis Intervention and Pretrial Diversion Program Funding to develop and implement a State College Police Department Social Work Program with the State College Borough. This program intends to provide preventative services and case management to individuals interacting with law enforcement. The grant total is \$150,000 for the period of January 1, 2022 to December 31, 2023 – Dept. 306.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the application to the PCCD for Crisis Intervention and Pretrial Diversion Program Funding.*

- iii. Director Kerri Hull presented a Letter of Commitment to the PCCD confirming that Centre County agrees to continue to collaborate with the Stepping Up Technical Assistance Center (TAC) and fulfill the expectations of monthly phone communication with Stepping Up TAC personnel as part of the application for Crisis Intervention and Pretrial Diversion Program Funding – Dept. 306.

Karri stated that Centre County has been a Stepping Up County since the Board of Commissioners signed a Resolution in support of the initiative on July 2, 2019.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of commitment to the PCCD.*

C. Human Services

Adult Services – Director Faith Ryan introduced the Emergency Rental Assistance Program (ERAP) September 2021 Re-certification of DHS ERA1 Grant Projections to the Department of Human Services. As of August 30, 2021, the County has expended \$2,646,647.29 of the \$10,680,110.74 initial ERA 1 allocation – Dept. 501.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the ERAP September 2021 Re-certification of DHS ERA1 Grant Projections to the Department of Human Services.*

IX. CONSENT AGENDA

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

- A. Prothonotary – Agency Service Agreement with PayGOV.US, LLC to provide operator-assisted and internet processing payment services to accept payments on the County's behalf made using credit and debit cards. Cardholders will be charged a service fee. This contract is at no cost to the County – Dept. 223.

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B. Human Services

a. MH/ID/EI – Drug & Alcohol

1. Contract renewal with Community Integrations, LLC to provide services including emergency transportation. The contract total is estimated at \$7,500, which is funded as follows: State \$7,154, and County Match \$346, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.
2. Letter of Agreement with UPMC Home Healthcare of Central Pennsylvania, d/b/a Home Nursing Agency to provide early intervention services including occupational and physical therapy, speech pathology, special instruction, and IFSP teaming. The agreement total is \$25,000, which is funded as follows: State \$22,500, and County Match \$2,500, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.
3. Contract renewal with Eagle Valley Personal Care Home to provide mental health services including supported living housing support services. The contract total is \$483,292, which is funded as follows: State \$461,012, and County Match \$22,280, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.
4. Contract renewal with Eagle Ridge Personal Care Home to provide mental health services including housing support services. The contract total is \$30,000, which is funded as follows: State \$28,617, and County Match \$1,383, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.
5. Contract renewal with Eagle View Personal Care Home to provide mental health services including Community Residential services. The contract total is \$437,000, which is funded as follows: State \$416,854, and County Match \$20,146, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.

X. AUTHORITIES, BOARDS AND COMMISSIONS

XI. LETTER OF SUPPORT

XII. LIQUID FUELS – FEE FOR LOCAL USE

Administrator Margaret Gray presented the following items:

- A. Liquid Fuels application to PennDOT from Centre Hall Borough for upgrades on East Locust Street for fire apparatus travel for the new fire house in the amount of \$10,000 – Dept. 411.
- B. Liquid Fuels application to PennDOT from Snow Shoe Township for the T-399 Guenot Road milling, paving, scratch coat and shoulder work on Route SR-144, ending at SR-53 in the amount of \$29,000 – Dept. 411.
- C. Fee for Local Use application to PennDOT from Snow Shoe Township for the T-412 Walnut Road milling, paving, scratch coat and shoulder work on T-407, ending at T-885 in the amount of \$56,195 – Dept. 412.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the applications from Centre Hall Borough and Snow Shoe Township to PennDOT.*

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XIII. ADMINISTRATOR'S REPORT

Administrator Margaret Gray reported that 2022 budget requests have been received from all of Centre County Departments. The budget kickoff is tentatively scheduled for Tuesday, October 16, 2021. The proposed 2022 County budget is tentatively scheduled to be presented on Tuesday, November 16, 2021.

XIV. DISCUSSION ITEMS/UPDATES

XV. CHECK RUN

Check run in the amount of \$1,612,269.30 dated September 17, 2021.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated September 17, 2021.*

XVI. C-NET REQUESTS

- A. A bulletin board message for the Centre County League of Women Voters Candidates' Night to be advertised September 22, 2021 through October 6, 2021.
- B. Broadcasting of the Centre County League of Women Voters Candidates' Night to be held on Tuesday, October 5 and Wednesday, October 6, 2021 at 7:00 PM.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the C-NET sponsorship request from the Centre County League of Women Voters.*

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 104,970 registered voters in Centre County. The precinct of the week is precinct #39 Boggs West with 1072 registered voters. In the last election there were 339 ballots cast, for a turnout of 31.62%.

B. Announcements

XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

Tuesday, September 21, 2021

Board of Commissioners – 10 AM – Willowbank 146

Thursday, September 23, 2021

Salary Board/Board of Commissioners – 10 AM – Willowbank 146

Board of Elections – 1:30 PM – Willowbank 146

Friday, September 24, 2021

Criminal Justice Advisory Board – 1 PM – Willowbank Emergency Operations Center

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XX. BID/PROPOSAL SCHEDULE

Friday, October 8, 2021

RFP – IT Managed Services – Proposals Due – 4 PM – Controller’s Office

Tuesday, October 12, 2021

RFP – IT Managed Services – Proposal Opening – 10 AM – Board of Commissioners Meeting

Tuesday, December 7, 2021

RFP – IT Managed Services – Contract Award – 10 AM – Board of Commissioners Meeting

XXI. ELECTION ANNOUNCEMENTS

Monday, October 18, 2021

Last day to REGISTER before the November election

Tuesday, October 26, 2021

Last day to apply for a mail-in or civilian absentee ballot

XXII. QUESTIONS FROM THE PRESS

A. Gary Sinderson – WJAC

- i. In recent years, have the number of mental health calls to police departments continued to increase in the community?
- ii. Are we to the point yet where counselors or specialists maybe going with police officers to mental health calls?
- iii. Has the County had discussion with legal counsel or the solicitor in response to the action last week by the Senate Committee on subpoenas going out on election voter information?
- iv. Is there going to be anything different for the upcoming election at this point from the past election?

XXIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:49 AM.

ATTEST:

Margaret N. Gray
Administrator