



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, September 22, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem and Administrator Margaret Gray.

County personnel present included Dale Neff, Norm Spackman, Ray Stolinas, Mary Kay Williams and Natalie Corman.

Representatives from the news media included Marley Parish, Evan Hinkley and Gary Sinderson.

Guests present included Wendy Vinhage, Molly Kunkle and Joan Shafer.

CNET staff were present.

### III. PUBLIC COMMENT

There were no comments received from the public.

### IV. MEETING MINUTES

Minutes from the Tuesday, September 15, 2020 Board of Commissioners' meeting.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the September 15, 2020 Board of Commissioners' meeting.*

### V. PROCLAMATION

Proclamation No. 20 of 2020 – Executive Director of the Centre County United Way, Wendy Vinhage announced the Day of Caring powered by PNC. On October 1, the community can make donations to non-profits. IT will be a 24 hour fundraising event.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 20 of 2020 to proclaim October 1, 2020 as a Day of Caring in Centre County.*

### VI. COVID-19 PLANNING AND RESPONSE

County Relief Block Grant Update

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Administrator Margaret Gray reported on the significant number of COVID-19 cases increasing in Centre County. The Board was contacted by the Department of Health who has deployed a process called C-REACT, COVID 19 Response to Emergency Assistance Counties Team. One of the efforts is the establishment of a walk up testing site that will first be operational this Friday and Saturday.

Grant Coordinator Mary Kay Williams provided an update on the distribution of funds to small business and nonprofit entities. There are 11 nonprofit applications completed and 28 currently in process. The application window will close on Monday, September 28 at 5:00 PM.

### VII. CONTRACTS

- A. Capital Projects – Administrator Margaret Gray presented a contract addendum with Weber Murphy Fox, Inc. to include an additional 45 hours of project management for the Courthouse Renovations and Additions project. The total cost is \$6,525 – Dept. 971.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract addendum with Weber Murphy Fox, Inc. to next week's Consent Agenda.*

- B. Emergency Communications – Director Dale Neff and Norm Spackman presented a quote from Tower Services Unlimited, Inc. to construct at 180 foot replacement tower including fence removal and replacement, weed barrier and grave, and a cable ice bridge from the tower to the shelter at the Centre Hall tower site. The quote was \$242,415 but may increase with prevailing wage rates applied. The contract will be paid in four installments as work is completed. – Dept. 354.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the quote from Tower Services Unlimited, Inc. to next week's Consent Agenda.*

- C. Planning – Chris Schnure presented a Memorandum of Understanding (MOU) for the Final Land Development/ Subdivision Plan of Lands of LSC RP, LLC; CCPCDO File No. 5-20. This proposal represents a final plan submission showing the subdivision of three (3) lots, with two (2) of the three lots proposed to have residential duplexes thereon (each duplex being 3,750 square feet with each unit being 1,785 square feet) with the remaining lot having an existing single family residence, with corresponding infrastructure such as private street, utilities, storm water management controls, etc. to service the proposed lots and units. This development is located along the northern boundary of Fishburn Hill Road (T-342), approximately 300 feet west from its intersection with Benner Pike (State Route 0550) in Benner Township – Dept. 151.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the MOU for LSC RP, LLC to next week's Consent Agenda.*

- D. Human Services

Human Services Administrator Natalie Corman presented the following items:

i. Adult Services

1. Contract addendum with Central Pennsylvania Community Action to increase the annual State Food Purchase Program allocation in the amount of \$2,421.10. This increased the project total from \$85,295.07 to \$87,716.17, which is State funded for the period of July 1, 2019 through June 30, 2020 - Dept. 501.
2. Contract with Central Pennsylvania Community Action to serve as the County's local lead agency for the CARE State Food Purchase Program (SFPP). The contract total is \$71,697.45, which is State funded for the period of March 27, 2020 through December 31, 2020 - Dept. 501.
3. State Food Purchase Program Expense and Data Report for Fiscal Year 2019-2020. The project total is \$89,965, which is State funded for the period of July 1, 2019 through June 30, 2020 - Dept. 501.
4. Contract renewal with Central Pennsylvania Community Action to serve as the County's local lead agency for the State Food Purchase Program and The Emergency Food Assistance Program. The contract total is \$84,545.63, which is State funded for the period of July 1, 2020 through June 30, 2021 - Dept. 501.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to Adult Services items 1-4 to next week's Consent Agenda.*

ii. MH/ID/EI

1. Department of Human Services (DHS) Triennial Supports Coordination Organization Qualification Application to maintain qualifications with the DHS for Intellectual Disability supports coordination care management service for the period of November 1, 2020 through October 31, 2023 - Dept. 561.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Triennial Supports Coordination Organization Qualification Application.*

2. Fiscal Year 2019-2020 Human Services Block Grant Report - Dept. 561.
3. Contract renewal with Community Services Group to provide mental health services including family based and community based psychiatric rehabilitation, community residential rehabilitation and outpatient (psychiatric evaluation, tele-psychiatric services, individual and group psychotherapy). The contract total is \$210,317, which is funded as follows: State \$200,621 and County \$9,696 for the period of July 1, 2020 through June 30, 2021 - Dept. 561.

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4. Contract renewal with Beacon Light Behavioral Health to provide outpatient mobile medication management. The contract total is \$16,667, which is funded as follows: State %15,899 and County \$768 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add MH/ID/EI items 2-3 to next week's Consent Agenda.*

**VIII. GRANTS**

- A. Centre County Recycling and Refuse Authority – Joanne Shafer presented a grant agreement with the Pennsylvania Department of Environmental Protection for the Centre County Recycling and Refuse Authority's Household Hazardous Waste Collection Event. The project total is \$75,000, which is State funded for the period of January 1, 2020 through January 1, 2022 – Dept. 444.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the grant agreement with the PA DEP.*

- B. Planning – Director Ray Stolinas reviewed the Community Development Block Grant project options for Federal Fiscal Year 2020 as presented on Thursday, September 17 – Dept. 817.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the CDBG project to next week's Agenda.*

- C. Capital Projects - Grant agreement with West Penn Power Sustainable Energy Fund for the Solar Array at the Centre County Correctional Facility. The grant amount, not to exceed \$25,000 will be awarded to Centre County and passed through to Solar Renewable Energy, LLC upon completion of the terms and conditions – Dept. 971.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the grant agreement with West Penn Power Sustainable Energy Fund to next week's Consent Agenda.*

- D. Correctional Facility – Deputy Warden Glenn Irwin presented a Subgrant Award Notification from the Pennsylvania Commission on Crime and Delinquency (PCCD) for the expansion of Axon BWC system project. The project total is \$9,219 for the period of July 1, 2020 through June 30, 2022 – Dept. 333.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Subgrant Award Notification from PCCD.*

**IX. CONSENT AGENDA**

*On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda*

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- A. Information Technology Services – Contract renewal with Comcast Business to provide Ethernet services. The contract includes an upgrade to the main internet connection from 50 Mbps to 500 Mbps and an increase at MDJ 49-03-2 from 5 Mbps to 30 Mbps. The contract total is \$210,720 for the period of September 15, 2020 through September 14, 2025 – Dept. 142.
- B. Human Services
- i. MH/ID/EI
1. Contract renewal with Kimberly Rimmey to provide community mental health services for children. The contract total is \$11,458, which is funded as follows: State \$10,930 and County \$528 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
  2. Contract renewal with Susquehanna Software, Inc. to provide quarterly CCRI submission, annual maintenance, custom programming, quarterly HCSIS SC tracker maintenance and quarterly SC Pelican maintenance. The contract total is estimated at \$41,500, which is funded as follows: State \$39,587 and County \$1,913 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
  3. Contract renewal with Central Intermediate Unit #10 to provide early intervention services including special instruction for hearing, vision, and interpretation services. The contract total is \$8,333, which is funded as follows: State \$7,500 and County \$833 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
  4. Contract renewal with Strawberry Fields, Inc. to provide mental health services including peer support, community residential rehabilitation, targeted case management and housing support. The contract total is \$468,577, which is funded as follows: State \$446,976 and County \$21,601 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
  5. Contract renewal with Eagle Valley Personal Care Home, Inc. to provide mental health services including housing support. The contract total is \$201,372, which is funded as follows: State \$192,089 and County \$9,283 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
  6. Contract Addendum No. 2 with Strawberry Fields, Inc. to allow for \$6,220 in additional funds to provide additional peer support services and targeted case management. This increases the contract total from \$1,189,201 to \$1,195,421 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
  7. Contract Addendum with the Centre County Youth Service Bureau to allow for \$180,739 in additional funds for drug and alcohol prevention services. This increases the contract total from \$174,609 to \$355,348,

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which is funded as follows: State \$338,966 and County \$16,382 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.

8. Contract Addendum with Eagle View Personal Care Home, LLC to allow for \$80,687 in additional funds to provide mental health community residential services. This increases the contract total from \$437,000 to \$517,687, which is funded as follows: State \$493,822 and County \$23,865 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

ii. Transportation

1. Acquisition of four vehicles for the County Business Fleet, each being replacement vehicles. These vehicles will be provided as a Penn State In-Kind Service in the total all-inclusive amount of \$53,515.
  - a. 2018 Dodge Caravan with 65,600 miles all-inclusive amount of \$14,712.50
  - b. 2018 Dodge Caravan with 68,1008 miles all-inclusive amount of \$14,712.50
  - c. 2016 Jeep Patriot with 73,068 miles all-inclusive amount of \$10,862.50
  - d. 2017 Ford Fusion with 65,750 miles all-inclusive amount of \$13,277.50
2. Acquisition of a 2020 Ford F-150 truck with a cap for the Weights and Measures department from Hoffman Ford.
  - a. Total cost to purchase \$29,603.

C. Planning

- i. Community Development Block Grant revision for Federal Fiscal Year 2017
  1. Authorizing the reallocation of \$44,563 from the Millheim Water Main Replacement Project to the Unionville Portable Water Storage Tank Construction project – Dept. 817.
  2. On behalf of Bellefonte Borough authorizing the reduction of Borough Administration to \$500 and the reallocation of \$17,430 from Borough Administration to the Talleyrand Park Bridge project – Dept. 817.
- ii. Community Development Block Grant revision for Federal Fiscal Year 2018
  1. On behalf of Bellefonte Borough authorizing the reduction of Borough Administration to \$500 and the reallocation of \$19,210 to the Talleyrand Park Bridge project – Dept. 817.
- iii. Community Development Block Grant revision for Federal Fiscal Year 2016

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1. Authorizing the reallocation of \$7,573 from the Potters Mills Sewer Laterals project to the Unionville Portable Water Storage Tank Construction project – Dept. 817.

X. LETTER OF SUPPORT

Small Business Development Center

Commissioner Higgins introduced a letter of support on behalf of the Penn State Small Business Development Center to the Pennsylvania Senator and Representatives to encourage funding in 2021. Commissioner Pipe asked to see a draft copy of the letter prior to approval next week.

XI. ADMINISTRATOR'S REPORT

XII. LIQUID FUELS - FEE FOR LOCAL USE

XIII. DISCUSSION ITEMS

XIV. CHECK RUN

Check run in the amount of \$1,116,416.45 dated September 18, 2020.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to the check run dated September 18, 2020.*

XV. C-NET REQUESTS

Bulletin board message for the Highway Safety Network to promote traffic safety messages regarding aggressive driving, distracted driving, impaired driving, seat belts, motor safety, teen drivers and work zone safety.

XVI. RECOGNITION

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

To receive notification when meeting agendas are posted, visit [www.centrecountypa.gov/notifyme](http://www.centrecountypa.gov/notifyme).

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**Thursday, September 24, 2020**

Finance Committee – 9:00 AM - Virtual

Board of Commissioners/Salary Board – 10:00 AM – Virtual

Retirement Board – 11:00 AM - Virtual

**Tuesday, September 29, 2020**

Board of Commissioners – 10:00 AM – Room 146WB

**Thursday, October 1, 2020**

Board of Commissioners/Salary Board – 10:00 AM - Virtual

XX. BID / PROPOSAL SCHEDULE

XXI. ELECTION ANNOUNCEMENTS

**Monday, October 19, 2020**

Last day to REGISTER before the November election.

**Tuesday, October 27, 2020**

Last day to apply for a mail-in or civilian absentee ballot.

XXII. QUESTIONS FROM THE PRESS

XXIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 11:07 AM.

ATTEST:

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Margaret N. Gray  
Administrator