



BOARD OF COMMISSIONERS MINUTES

Tuesday, September 26, 2023 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Mark Higgins.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr. and Executive Officer Supervisor Erin Good.

County personnel present included Deputy Administrator Natalie Corman, Human Services Administrator Julia Sprinkle, Beth Lechman, Karri Hull, Cathy Arbogast, Xochi Confer, Leah Raker, Stephanie Haldeman, Ray Stolin, and Dave Lomison.

Guests present included Keith Bierly, Bonnie Burris, Christine Bishop, Jamie SanFilippo, and Theresa Kieffer.

Representatives from the news media included Maria Cade and Gary Sinderson.

C-NET staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions made to the Agenda.

V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on September 19, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the meeting held on September 19, 2023.

VI. PROCLAMATION

Proclamation 40 of 2023 – Keith Bierly and Bonnie Burris joined the Board in proclaiming October 22, 2023 as “Centre County Sports Hall of Fame Day” in Centre County.

Keith stated the annual banquet will be held on October 22nd at the Penn Stater and tickets are still available to purchase. There will be eleven inductees from every high school in the County to be honored at the banquet this year. This year \$12,000 worth of scholarships were also given out to high school athletes with great academic records.

The Board of Commissioners thanked Keith for organizing the banquet as well as the 2023 inductees that will be honored next month.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 40 of 2023 proclaiming October 22, 2023 as “Centre County Sports Hall of Fame Day” in Centre County.

Proclamation 41 of 2023 – Christin Bishop, Stephanie Haldeman, Jamie SanFilippo and Theresa Kieffer joined the Board in proclaiming October 2023 as “Centre County Protects Kids Month” in Centre County.

Jamie San Filippo introduced the Better2gather Collaboration which consists of the Youth Service Bureau, the YMCA, Children and Youth Services and Mt Nittany Medical Center. Stephanie stated on October 20th at the Mt. Nittany Medical Center administrative office parking lot, the Collaboration will be holding an event to get car seats installed and properly checked. Christine Bishop with YSB stated their mission is to have every child who lives, learns and plays in Centre County to have the opportunities they need to be successful.

Theresa Kieffer with YSB stated Project Safe and Smart will be launching a Smart Parents seminar to help parents raise their children in a safe environment. You can visit their website at www.ccysb.com where you can find more details about the seminars.

The Commissioners thanked the group for being here today and acknowledged the group for all of their hard work in protecting children in Centre County.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 41 of 2023 proclaiming October 2023 as “Centre County Protects Kids Month” in Centre County.

VII. BIDS AND PROPOSALS

- A. Beth Lechman asked the Board to approve a contract with Advanced Shipping Technologies, Inc. for the Transportation of Elections Voting Equipment not to exceed \$21,600.68 – Dept. 131.

Beth stated a County employee will be with the vendor when delivering the equipment as well as a photograph will be taken at each Precinct when the equipment is dropped off at the various Precincts.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the contract with Advanced Shipping Technologies Inc. for the Transportation of Elections Voting Equipment pending final Solicitor review.

VIII. CONTRACTS – AUTHORIZATION

- A. Capital Projects – Administrator John Franek Jr. asked the Board to approve a proposal for special inspection services with CMT Laboratories, Inc. regarding the Centre County Courthouse Retaining Wall Project. The contract total is \$49,225 – Dept. 971.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the proposal with CMT Laboratories, Inc.

B. Criminal Justice Planning

Karri Hull asked the Board to approve the following items:

- i. Consider approval of the Pennsylvania Commission on Crime and Delinquency (PCCD) Project Modification request for the Bryne Justice Assistance Grant (JAG) funding that supports our Enhancement of Services for the Justice Involved at the Centre County Correctional Facility. It is necessary we modify this grant since there is a change in staff which has also caused a need to extend the completion date to June 30, 2024. The grant total is \$63,279 for the period of January 1, 2023 to June 30, 2024 – Dept 306.
- ii. Consider approval of a grant modification to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the current federal State Opioid Response (SOR) grant that supports Medicated Assisted Treatment in the Centre County Correctional Facility. Upon review, it has been determined a need to revise the funding distribution between the two providers. The grant total is up to \$500,000 for the period of April 1, 2023 to September 29, 2024 – Dept. 306.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the Criminal Justice Planning items i-ii.

C. Planning and Community Development

- i. Xochi Confer asked the Board to approve the Notice to Proceed and contract agreement with Glenn O. Hawbaker, Inc. for the 2019 Centre County Multimodal Bridge Rehabilitation Bundle for the replacement of the Railroad St Bridge in Bellefonte Borough and the Mill St Bridge in Howard Borough. The contract total is \$3,854,000 – Dept 151.

Xochi stated the 2019 Centre County Multimodal Bridge Rehabilitation Bundle price breakdown will be Fee For Local Use funds of \$900,000, Act 13 funds \$1,000,000, Howard Borough \$30,000, Bellefonte Borough \$30,000, and a PennDOT Multimodal Grant in the amount of \$2,070,000.
- ii. Consider approval Xochi Confer asked the Board to approve the inspection for the 2019 Centre County Multimodal Bridge Rehabilitation Bundle for the replacement of the Railroad St Bridge in Bellefonte Borough and the Mill St Bridge in Howard Borough. The contract total is \$174,649.36 – Dept 151.
- iii. Ray Stolinas asked the Board to approve the Community Development Block Grant (CDBG) 2022 program contract through the Department of Community and Economic Development (DCED). The contract total is \$464,918 for the time period of August 21, 2023 to August 20, 2027 – Dept. 817.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the Planning and Community Development items i-iii.

Human Services

D. Adult Services

- i. Julia Sprinkle asked the Board to table the FY 22-23 Human Services Block Grant (HSBG) Income & Expense (I&E) Report. Funding from the HSBG supports programs in the offices of Adult Services, Mental Health, Intellectual Disabilities, and Drug & Alcohol. The Grant total is \$6,150,312 funded as follows: State \$5,639,347, Federal \$253,310 and County Match \$257,655 for the period of July 1, 2022 to June 30, 2023 – Dept 501.
- ii. Julia Sprinkle asked the Board to approve the Quarter 4 Report for the State Food Purchasing Program (SFPP) as completed by the Local Lead Agency, Central PA Community Action. The signed report will be submitted to the Department of Agriculture. The report total is \$101,425.60 funded as follows: State \$101,425.60 for the period of July 1, 2022 to June 30, 2023 – Dept 501.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to table the FY 22-23 Human Services Block Grant Income & Expense Report.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the Quarter 4 Report for the State Food Purchasing Program.

- iii. Julia Sprinkle asked the Board to approve a contract Addendum with Builders Association of Central PA for the workforce development programming and services through the Whole Home Repair Program. There was a recalculation in the allocation to include \$7,157.62 in administrative costs; increasing the contract from \$178,940.46 to \$186,098.08. The contract total is \$186,098.08 funded as follows: Federal \$186,098.08 for the period of July 1, 2023 to June 30, 2024 – Dept 501.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the contract addendum with Builders Association of Central PA to next week's Consent Agenda.

E. Children & Youth Services

Leah Raker asked the Board to approve the following items:

- i. Consider approval of a contract with SUMMIT for Early Learning, Inc. to provide childcare services. The contract total is \$5,000 funded as follows: State \$4,000 and County \$1,000 for the period of July 1, 2023 to June 30, 2024 – Dept 511.
- ii. Consider approval of a contract with Bennett Family Center at Penn State to provide childcare services. The contract total is \$10,000 funded as follows: State \$8,000 and County \$2,000 for the period of September 11, 2023 to June 30, 2024 – Dept 511.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the C&YS items i-ii to next week's Consent Agenda.

F. MH/ID EI- D&A

- i. Cathy Arbogast asked the Board to approve a settlement agreement with The Pennsylvania Opioid Misuse and Addiction Abatement Trust to participate in the most recent national prescription litigation with other counties and sub-divisions in Pennsylvania. This participation will allow the County to receive funding for approved activities to benefit individuals affected by the opioid crisis. The settlement agreement total is to be determined for the period of January 1, 2023 to December 31, 2023 – Dept 562.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the settlement agreement with The Pennsylvania Opioid Misuse and Addiction Abatement Trust.

Cathy Arbogast asked the Board to approve the following items:

- ii. Consider approval of the Fiscal Year 2022/2023 Fourth Quarter Drug and Alcohol Fiscal Report for the period of July 1, 2022 to June 30, 2023 – Dept. 562.
- iii. Contract renewal with Cen-Clear Child Services, Inc. to provide drug and alcohol services including case management, outpatient, intensive outpatient, individual and group intervention, and medication assisted treatment. The contract total is \$40,000 funded as follows: State \$38,156 and County Match \$1,844 for the period of July 1, 2023 to June 30, 2024 – Dept 562.
- iv. Consider approval of the Commonwealth of Pennsylvania Department of Human Services Bureau of Financial Operations Early Intervention County Report for Fiscal Year 2021/2022 – Dept 561.
- v. Contract renewal with Cen-Clear Child Services, Inc. to provide mental health services including psychiatric evaluation and medication visits, group and individual psychotherapy, psychology testing and neuro-psych testing. The contract total is \$32,500 funded as follows: State \$31,002 and County Match \$1,498 for the period of July 1, 2023 to June 30, 2024 – Dept. 561.
- vi. Contract renewal with Penn State Psychological Clinic to provide mental health services including outpatient, peer support and family-based services. The contract total is \$10,000 funded as follows: State \$9,539 and County Match \$461 for the period of July 1, 2023 to June 30, 2024 – Dept 561.
- vii. Contract Addendum No.1 with Eagle Valley Personal Care Home to provide additional housing support services in the amount of \$132,385. The service provider's contract maximum will increase from \$600,000 to \$732,385 funded as follows: State \$698,622 and County match \$33,763 for the period of July 1, 2022 to June 30, 2023 – Dept 561.
- viii. Contract Addendum No.1 with Eagle View Personal Care Home, LLC to provide additional funds for mental health community residential services in the amount of \$82,511. The service provider's contract maximum will increase from \$450,000 to \$532,511. The contact total is \$532,511 funded as follows: State \$507,962 and County Match \$ 24,549 for the period of July 1, 2022 to June 30, 2023 – Dept 561.

- ix. Contract Addendum No. 1 with Strawberry Fields, Inc. to allow additional funds to provide mental health community residential services in the amount of \$90,000. The service provider's contract maximum will increase from \$1,323,319 to \$1,413,319. The contract total is \$1,413,319 funded as follows: State \$1,348,165 and County Match \$65,154 for the period of July 1, 2022 to June 30, 2023 – Dept 561.
- x. Letter of Agreement with Sunny Days Adult Daily Living to provide services including community participation services and transportation. The contract total is \$18,000 funded as follows: \$17,170 and County Match \$830 for the period of July 1, 2023 to June 30, 2024 – Dept 561

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to add the MH/ID EI-D&A items ii-x to next week's Consent Agenda.

IX. LIQUID FUELS – FEE FOR LOCAL USE

- i. Xochi Confer asked the Board to approve a change in scope for the fee for local use in the amount of \$25,110 awarded to Snow Shoe Borough to add pipe work to the Thomas St paving project – Dept. 412.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the fee for local use change in scope for Snow Shoe Borough.

X. CONSENT AGENDA

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

Human Services

A. Adult Services

- i. Contract Addendum with Centre Helps to provide additional funds for the 24-hour Information & Referral Hotline. The additional funds total \$32,133; increasing the contract from \$70,000 to \$102,133. The contract total is \$102,133 funded as follows: State \$102,133 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- ii. Contract Addendum with Housing Transitions, Inc. to provide additional funds for the 211 Coordinated Entry Walk-In Center. Additional funding to support the program totals \$4,571.91; increasing the original contract allocation from \$61,059 to \$65,630.91. The contract total is \$65,630.91 funded as follows: State \$65,603.91 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- iii. Contract Addendum with Housing Transitions, Inc. to provide additional funds for the Bridge (transitional) Housing Program. Additional funding to support the program totals \$9,299.66; increasing the contract from \$59,924 to \$69,223.66. The contract total is \$69,223.66 funded as follows: State \$69,223.66 for the period of July 1, 2022 to June 30, 2023 – Dept. 501.
- iv. Consider approval of the renewed Participation Agreement with the Department of Community & Economic Development for the use of the Homeless Management Information System (HMIS) client database which is a requirement of the CoC and ESG-funded grants. There is no contract total for the period of July 1, 2023 to June 30, 2028 – Dept. 501.

B. MH/ID EI- D&A

- i. Contract renewal with Service Access Management, Inc. to provide mental health services including emergency crisis delegate services. The contract total is \$167,669 funded as follows: State \$159,939 and County Match \$7,730 for the period of July 1, 2023 to June 30, 2024 – Dept. 561.
- ii. Contract renewal with Community Services Group to provide mental health services including psychiatric rehabilitation and outpatient services. The contract total is \$51,000 funded as follows: State \$48,649 and County Match \$2,351 for the period of July 1, 2023 to June 30, 2024 – Dept. 561.
- iii. Contract renewal with Crossroads Counseling, Inc. to provide mental health services including psychiatric evaluation and medication visits, individual and group psychotherapy, tele-psychiatry services, and outpatient services at Centre County Correctional Facility. The contract total is \$36,000 funded as follows: State \$34,340 and County Match \$1,660 for the period of July 1, 2023 to June 30, 2024 – Dept. 561.

-----END OF CONSENT-----

XI. AUTHORITIES, BOARDS AND COMMISSIONS

BOARD	NAME	ACTION	TERM
Centre County Housing Authority	Darlene Hoy	Re-appointment	October 1, 2023 – September 30, 2028

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the ABC term appointment.

XII. C-NET REQUESTS

- i. Beth Lechman asked the Board to approve the Sponsorship for the taping of the livestream 2023 Municipal Election Vote-By-Mail Processing Room at The Penn Stater Hotel and Conference Center as well as the Emergency Operations Center (EOC) room at the Willowbank Building.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the CNET sponsorship for the 2023 Municipal Election Vote-By-Mail Processing Room.

XIII. CHECK RUN

Check run in the amount of \$1,588,955.85 dated September 22, 2023.

Action: On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated September 22, 2023.

XIV. ADMINISTRATOR’S REPORT

Administrator John Franek Jr. stated the Willowbank Paving project paving portion is complete and the line striping of the parking lots will be completed hopefully by the end of this week.

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XV. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported a total of 99,990 registered voters in Centre County. The Precinct of the week is Precinct #26 State College East. In the last Election there were 1,817 registered voters with 78 ballots cast for a voter turnout of 4.29%.

B. Announcements

XVI. EXECUTIVE SESSION REPORT

XVII. PUBLIC MEETING SCHEDULE

Tuesday, September 26, 2023

Board of Commissioners Work Session – 11 AM – Willowbank 146

Thursday, September 28, 2023

Finance Committee – 9 AM – Willowbank 146

Monday, October 2, 2023

Board of Commissioners Budget Work Session – 2:00 PM– Willowbank 144

Board of Commissioners Budget Work Session – 2:30 PM– Willowbank 144

Tuesday, October 3, 2023

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – 11:00 AM – Willowbank 144

Thursday, October 5, 2023

Board of Elections – 1:00 PM – Willowbank 146

XVIII. QUESTIONS FROM THE PRESS

XIX. ADJOURNMENT

On a motion by Commissioner Concepcion, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 11:06 AM.

ATTEST: _____

John Franek Jr.

Administrator