



BOARD OF COMMISSIONERS MINUTES

Tuesday, September 28, 2021, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:01 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek Jr., and Executive Office Supervisor Natalie Smith.

County personnel present included District Attorney Bernie Cantorna, Human Services Administrator Natalie Corman, Norm Spackman, Ray Stolinis, and Anne Messner.

Guests present included Mitzi Gallagher-Long, Anne Ard, and Dawn McKee.

Representatives from the news media included Gary Sinderson and Halie Kines.

C-Net Staff were present.

III. PUBLIC COMMENT

There were no comments received from the public.

IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

V. MEETING MINUTES

Minutes from the September 21, 2021 Board of Commissioners meeting and September 23, 2021 Emergency Session.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the September 21, 2021 Board of Commissioners meeting and September 23, 2021 Emergency Session.*

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VI. PROCLAMATION

Proclamation 31 of 2021 – Proclaiming October 2021 as “Domestic Violence Awareness Month” in Centre County. District Attorney Cantorna, and Centre Safe representatives Executive Director Anne Ard and Dawn McKee spoke on the importance of this proclamation. The ‘Empty Place at the Table’ is an exhibit that will be displayed in the Willowbank Lobby, the District Attorney’s Office and other public places across the County. The exhibit represents the people in the community that have lost their lives as the result of domestic violence. For more information on resources available for people experiencing domestic violence please visit www.centresafe.org/.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 31 of 2021.*

VII. CONTRACTS/AUTHORIZATIONS

A. Commissioners

- i. Amendment to the Public Meeting Rules adopted March 17, 2020 to be in compliance with all provisions of Act 65 of 2021 amending the Sunshine Law – Dept. 111.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt the amended Public Meeting Rules.*

- ii. Deputy Administrator John Franek, Jr. presented on Centre County’s potential endorsement of the Solar United Co-op – Dept. 111.

John stated that there are two options for endorsement:

1. The County may send a letter to all Centre County municipalities informing them of the co-op and how residents can take advantage of the programs that are offered.
2. In addition to the letter, the County may become a Co-op member. The County would receive a media promotion toolkit from solar united to further inform residents on the benefits of the program.

The Board agreed to proceed with option two.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Centre County’s full endorsement of the Solar United Co-op.*

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- B. Correctional Facility – Deputy Administrator John Franek, Jr. introduced a rental contract with Polar Leasing Company, Inc. to provide a walk-in dual temperature freezer. The contract total is \$21,672 for the period of October 11, 2021 to October 10, 2022. Due to the current significant shortage of truck drivers, the freezer will allow the Correctional Facility to hold additional supplies between deliveries – Dept. 120.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the rental contract with Polar Leasing Company, Inc.*

C. Elections

Administrator Margaret Gray presented the following items:

- i. Lease agreement with Pitney Bowes to provide a SendPro-P300 postage machine to be utilized by the Elections Office. The agreement total is \$35,077.20 for the period of October 31, 2021 to October 31, 2026 – Dept. 131.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the lease agreement with Pitney Bowes to next week's Consent Agenda.*

- ii. Cleaning and disinfection of election polling locations following the 2021 Municipal Election not to exceed \$10,000 – Dept. 131.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve allocation of funds for the cleaning and disinfection of election polling locations.*

- D. Emergency Communications 911 – Director Norm Spackman introduced a quote from Tower Services Unlimited, Inc., a COSTARS vendor, to construct ice mitigation equipment above equipment shelters at the Little Flat, Rattlesnake and Rhodes tower sites. The quote total is \$51,405 for the period of October 5, 2021 to December 31, 2021. This is PEMA Fund eligible – Dept. 354.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the quote from Tower Services Unlimited, Inc. to next week's Consent Agenda.*

E. Human Services

Human Services Administrator Natalie Corman presented the following items:

i. MH/ID/EI – Drug & Alcohol

1. Contract renewal with Pyramid Healthcare, Inc. to provide drug and alcohol services including treatment, case management, and outpatient services. The contract total is \$45,000, which is funded as follows: State \$20,000 and Federal \$25,000, for the period of July 1, 2021 to June 30, 2022 – Dept. 562.

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2. Contract renewal with Quest Services, Inc. to provide drug and alcohol services including case management, outpatient, intensive outpatient, intervention, and medication assisted treatment. The contract total is \$50,000, which is funded as follows: State \$47,885 and County Match \$2,115, for the period of July 1, 2021 to June 30, 2022 – Dept. 562.
3. Contract renewal with The Advocacy Alliance to provide mental health services including representative payee and CFST Case Management Surveys. Intellectual disability services include incident management and transportation. The contract total is \$19,000, which is funded as follows: State \$18,124 and County Match \$876, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add MH/ID/EI – Drug and Alcohol items 1 – 3 to next week’s Consent Agenda.*

VIII. GRANTS

A. Human Services

Adult Services – Human Services Administrator Natalie Corman presented an application to the United States Department of Housing and Urban Development (HUD) for Fiscal Year 2022-2023 Rapid Re-Housing grant funding to provide supportive services and case management, and rental assistance for direct client services. The grant total is \$337,018, which is Federally funded for the period of October 1, 2022 to September 30, 2023 – Dept. 501

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the application to HUD for Rapid Re-Housing grant funding.*

B. Planning & Community Development

- i. Director Ray Stolinas and SEDA-COG Project Coordinator Mitzi Gallagher-Long introduced the Federal Fiscal Year 2017 Community Development Block Grant (CDBG) budget revisions to the Pennsylvania Department of Community and Economic Development (DCED). The revisions will reallocate \$11,937.56 from the County Administration budget to the Unionville Water Storage Tank project budget to provide for the project’s additional expenses – Dept. 817.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the FFY 2017 CDBG budget revisions to DCED.*

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- ii. Anne Messner presented a request for assistance from Walker Township for the replacement of the Hoy Road (T-467) Bridge. Walker Township is requesting Act 13 "At Risk Local Bridge" Funds in the amount of \$100,000 – Dept. 151.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the request for assistance from Walker Township to next week's Consent Agenda.*

IX. CONSENT AGENDA

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

- A. Information Technology Services – Contract amendment with CDW-G to allow for the number of Microsoft Office 365 licenses allocated to Centre County for 2021 to be increased from 430 to 530. This amendment will also allow for the addition of 150 Teams Audio licenses. This will increase the contract total from \$429,129.37 to \$477,156.29 for the period of August 1, 2020 to July 31, 2023 – Dept. 142/120.

B. GRANTS

Probation & Parole - Juvenile Probation Services Grant Agreement with the Juvenile Court Judges Commission in the amount of \$104,043 for the period of July 1, 2021 to June 30, 2022 – Dept. 305.

X. AUTHORITIES, BOARDS AND COMMISSIONS

XI. LETTER OF SUPPORT

XII. LIQUID FUELS – FEE FOR LOCAL USE

XIII. ADMINISTRATOR'S REPORT

XIV. DISCUSSION ITEMS - UPDATES

XV. CHECK RUN

Check run in the amount of \$510,092.23 dated September 24, 2021.

Action: *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated September 24, 2021.*

XVI. C-NET REQUESTS

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 104,995 registered voters in Centre County. The precinct of the week is precinct #41 College North with 2,970 registered voters. In the last election there were 882 ballots cast, for a turnout of 29.7%.

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B. Announcements

Centre County Commissioners' Small Business Grant Application and Appeal Deadline

Commissioner Higgins reported that the Centre County Commissioners' Small Business Grant program has approximately \$400,000 in remaining funds. Applications will no longer be accepted after 5:00 PM on Friday, October 1, 2021.

The program has received approximately 380 applications and has provided 234 small locally owned Centre County businesses a total of approximately \$2.6 million in funding, with the average grant being \$11,000.

XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

Tuesday, September 28, 2021

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – American Rescue Plan Act – 11 AM – Willowbank 146

Thursday, September 30, 2021

Finance Committee – 9 AM – Willowbank 146

XX. BID/PROPOSAL SCHEDULE

Friday, October 8, 2021

RFP – IT Managed Services – Proposals Due – 4 PM – Controller's Office

Tuesday, October 12, 2021

RFP – IT Managed Services – Proposal Opening – 10 AM – Board of Commissioners Meeting

Tuesday, December 7, 2021

RFP – IT Managed Services – Contract Award – 10 AM – Board of Commissioners Meeting

XXI. ELECTION ANNOUNCEMENTS

Monday, October 18, 2021

Last day to REGISTER before the November Election

Tuesday, October 26, 2021

Last day to apply for a mail-in or civilian absentee ballot

XXII. QUESTIONS FROM THE PRESS

A. Halie Kines – CDT

- i. Has the County met with American Airlines regarding the incentive package?
- ii. What is the amount of the package?

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B. Gary Sinderson – WJAC

- i. Have there been updates regarding the damage assessment from last week's flooding?
- ii. Does the County plan to for State or Federal assistance with the declaration?
- iii. Can people still apply or contact you regarding damages?
- iv. What have been the results of the County increasing the starting pay for the Correctional Facility and 911 Center?
- v. Has the County received any notification from the Feds or anybody else on the possible reopening of the Moshannon Valley Correctional Facility as an Immigration Processing Center?

XXIII. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:49 AM.

ATTEST:

Margaret N. Gray
Administrator