



## BOARD OF ELECTIONS MINUTES

Thursday, October 1, 2020, 11:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Elections was convened at 11:02 AM by Chair of the Board of Elections, Commissioner Steven Dershem.

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Elections Coordinator Jodi Nedd, Voter Registration Latisha Stefanko, and Executive Office Supervisor Natalie Smith.

Guests present included 17244213271, 18142434708, 18143556703, 18143802450, 18145481055, and Greg D.

Representatives from the news media included Marley Parish.

### II. PUBLIC COMMENT

There were no comments received from the public.

### III. MINUTES

On a motion by Commissioner Pipe, seconded by Commissioner Higgins, the Board voted unanimously to approve minutes of the Board of Elections Meeting held on Thursday, September 17 and Tuesday, September 22.

### IV. NEW BUSINESS

Commissioner Pipe presented the following revisions to the Ballot Collection and Return Plan.

- Includes more information about the Satellite Election Office.
- Updates to the ballot collection and return team vehicle from a Dodge Caravan to a Chrysler Voyager.
- Dates and Times of Drop Boxes. Today the County received drop box decals from Abel Signs. The installation is scheduled to begin on Friday, October 2 and Monday, October 5. Drop boxes will be functional and available for use by Wednesday, October 7. Of the drop boxes, six will be available 24/7 and one located at the Centre Hall MDJ will be available on Monday through Friday from 8:30 AM to 5:00 PM. The drop box at the HUB Robeson Center will be operational no later than Monday, October 19.
- Updates to the section on plan readiness.

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- Includes images of drop box decals.

The Board will submit an updated Bureau of Election Safety and Technology. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve revisions to the Ballot Collection and Return Plan. Commissioner Dershem still has revisions around the use of drop boxes, but is in support of doing this thoroughly and effectively.

V. OLD BUSINESS

A. Ballot Printing Update

Latisha reported that the Election Office will begin to pull files tomorrow. They will then confirm data with the County's mail house MidWest. Printing and packaging of ballots will begin on Friday, October 2, 2020.

Jodi has performed testing and so far everything has gone smoothly and is moving forward as intended.

B. Satellite County Elections Office

Commissioner Pipe reported that the County has worked with Penn State University to obtain an internet line to streamline the process for installation of the SURE System. He will visit the Bryce Jordan Center with Samantha Reese to perform testing of the SURE system, Commissioner Dershem will join them. The Bryce Jordan Center has been helpful to allow use of the cameras and technology at the ticket window. Yesterday, Remodelers Workshop delivered the newly constructed ballot storage unit. Once the in house ballots are received from William Penn, they will be delivered to the Bryce Jordan Center.

The first day to accept over the counter mail in ballot applications at the Bryce Jordan Center will be Wednesday, October 7 from Noon to 4:00 PM.

VI. DISCUSSION ITEMS

VII. ELECTION ANNOUNCEMENTS

**Monday, October 19, 2020**

Last day to REGISTER before the November election.

**Tuesday, October 27, 2020**

Last day to apply for a mail-in or civilian absentee ballot.

VIII. ADJOURNMENT

On a motion by Commissioner Pipe, seconded by Commissioner Higgins, the Board voted unanimously to adjourn the meeting at 11:26 AM.

Respectfully submitted:

Natalie Smith  
Executive Office Supervisor