



BOARD OF COMMISSIONERS' MINUTES

Tuesday, October 8, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM, by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In attendance were Commissioner Chairman Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator Bob Jacobs, and Executive Office Supervisor Natalie Smith.

County personnel present included Natalie Corman, Tom Backenstoe, Tom Martin, Chad Joyce, Lee Sheaffer, Sue Hannegan, and Mike Bloom.

Guests present included Frank Ahern.

Representatives from the news media included Chris Morelli and Marley Parish.

CNET staff were present.

IV. MEETING MINUTES

Minutes from the Tuesday, October 1, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to table the meeting minutes from Tuesday, October 1, 2019.

V. PROCLAMATION

Proclamation No. 30 of 2019 – Commissioner Pipe welcomed Dr. Frank Ahern to join the Board. Dr. Ahern is a member of the local United Nations Chapter, which has been in Centre County for approximately 25 years. The United Nations is a humanitarian organization that provides food, vaccines, support for health programs, education and other causes. On Sunday, October 20, the United Nations Association of Centre County will host a dinner celebration featuring keynote speaker Dr. Tom Richard to discuss climate change. Nearly fifty nations are represented at the celebration dinner each year.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation No. 30 of 2019 proclaiming October 24, 2019 as United Nations Day in Centre County.

VI. PRESENTATION

Commissioner Higgins introduced Ellen Matis, Director of SpringBoard who announced the second annual SpringBoard Start Up Challenge. This competition is open to new and aspiring entrepreneurs and offers the opportunity to win funds for marketing. Applicants must submit a summary of their business plan and a detailed overview of how the funds would be used to market their company. The submission deadline is November 22 at 10 AM and two winners will be announced on December 2. First prize is \$3,000 and a six month full time membership to the SpringBoard Business Incubator, second prize is \$2,000 and a six month coworking membership to SpringBoard.

VII. ORDINANCE

Ordinance 4 of 2019 – Director of Human Services Natalie Corman requested approval to advertise Ordinance 4. This is an Ordinance approving an Intergovernmental Cooperation Agreement to: (1) authorize a single primary contractor agreement with the Department of Human Services of the Commonwealth of Pennsylvania for the Healthchoices Behavioral Health Program on behalf of this county and certain other counties identified in the Intergovernmental Cooperation Agreement; and (2) authorize a single primary contractor to enter into an agreement with a behavioral health managed care organization; and further (3) to provide for and authorize proper officers of this County to take all other required necessary, or desirable actions in connection with this Ordinance – Dept. 561

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve advertisement of Ordinance 4 of 2019.

VIII. PROCUREMENTS

- A. Capital Projects – Deputy Administrator Bob Jacobs reported that three bids were received for the High Street/Penn Street Parking Area Paving Project. Upon review by County Engineer, Don Franson, Bob recommended the Board award the Bid to the low bidder Eby Paving in the amount of \$61,020. The estimated project completion date is November 22, 2019. Commissioner Dershem asked if there is a need for stormwater mediation. Bob explained that curbing will be installed to direct water into the alley area and no onsite retention is needed – Dept. 971.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to award of Contract for the IFB – High Street/Penn Street Parking Area Paving Project to Eby Paving and Construction, Inc. in the amount of \$61,020.

- B. Card Access System – Director of Facilities Management Lee Sheaffer reported that review of the proposals received in response to the RFP – Card Access Controls System Upgrade Project is complete. Following interviews with the vendors and review by the evaluation committee, it is their recommendation to enter into contract negotiations with Watkins Security LLC of Johnstown. The total base price of the contract is \$96,881 with an expected completion date of November 29, 2019 – Dept.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to enter into contract negotiations for the RFP – Card Access Controls System Upgrade Project with Watkins Security LLC.

IX. CONTRACTS

- A. Capital – Sue Hannegan provided a presentation on the proposal received from Howard Industries to provide a building directory and signs for the Courthouse Annex, not to exceed \$22,668.10 – Dept. 971.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the proposal from Howard Industries.

- B. Planning – Assistant Director of Planning and Community Development Mike Bloom reviewed a payment request to DCED for reimbursement of permit fees for the Mountaintop Activity Center in the amount of \$925.93 – Dept. 151.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the payment request for DCED.

- C. Probation – Director Tom Backenstoe presented a contract amendment with B.I. Incorporated for a reduction of fees for SL2 unit services beginning November 1, 2019 – Dept. 301.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract amendment with B.I. Incorporated to next week's Consent Agenda.

X. LETTER OF SUPPORT

XI. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

- A. Emergency Communications – Agreement with Morefield Communications to provide support services on Avaya IP Office System components. The contract total is \$5,729.72 for the period of October 2019 through October 2022 – Dept. 354.

B. Human Services

- i. Adult Services – Business associate agreement with Helpmates, Inc. as required by the Health Insurance Portability and Accountability Act (HIPAA) to gain access to protected health information. There is no cost for this contract for the period of September 1, 2019 through June 30, 2022 – Dept. 501.

ii. MH/ID/EI – D&A

1. Addendum No. 1 with UPMC Home Care Management Services to provide additional funds for early intervention services in the amount of \$20,000. This increases the contract total from \$7,250 to \$27,250,

which is funded as follows: State \$24,525 and County \$2,725 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

2. Addendum No. 1 with Eagle View Personal Care Home, LLC to provide additional funds for Community Residential services in the amount of \$65,155. This increases the contract total from \$437,000 to \$502,155, which is funded as follows: State \$479,006 and County \$23,149 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
3. Contract renewal with Kimberly Rimmey to provide community mental health services for children. The contract total is \$27,500, which is funded as follows: State \$26,232 and County \$1,268 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
4. Contract renewal with the Centre County Youth Service Bureau to provide mental health services that include housing support (de-clutter), family support (children/adolescent respite), and mental health community services (SAP, CASSP, and family group decision making). The contract total is \$74,820, which is funded as follows: State \$71,371 and County \$3,449 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
5. Contract renewal with Housing Transitions, Inc. to provide emergency housing assistance for drug and alcohol clients. The contract total is \$10,000, which is funded as follows: State \$9,539 and County \$461 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.

C. Planning

- i. Memorandum of Agreement (MOA) with Centre County Housing and Land Trust (CCHLT) for the purpose of designating up to five (5) hours per week of work time to provide administrative support to CCHLT. The agreement is for the period of November 1, 2019 through October 31, 2020 – Dept. 151.

Action: Approve the memorandum of agreement with Centre County Housing and Land Trust.

- ii. Multimodal Transportation Fund Grant Agreement for highway and bridge projects between the County of Centre (Sponsor) and the Commonwealth of Pennsylvania, acting through the Pennsylvania Department of Transportation (PennDOT). The Sponsor shall participate in the preliminary engineering, including environmental studies, final design, utility relocation, right-of-way acquisition and construction for the project consisting of rehabilitation of the Lower Coleville Road Bridge in Spring Township, Front Street Bridge in Curtin Township, and Fox Gap Road Bridge in Miles Township. The total grant award is \$1,365,000 with a County match of \$585,000 in Act 13 funds for a total project cost of \$1,950,000. The Agreement is effective upon execution for a period of three years, during which the Sponsor shall expend the MTF award – Dept. 151.

XII. ADMINISTRATOR'S REPORT

XIII. LIQUID FUELS

Tom Martin requested the Board approve payment in the amount of \$50,000 to Penn Township for completion of project #19-14217-001 for the repaving and replacement of two culverts on Orndorf Road - Dept. 411.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Liquid Fuels payment to Penn Township.

XIV. CHECK RUN

Commissioner Higgins reported the check of the week was to McHenry Roofing and Construction.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run in the amount of \$1,259,717.21 dated October 4, 2019.

XV. DISCUSSION ITEMS

XVI. C-NET REQUESTS

Sponsorship for the taping of the Historic Preservation Awards hosted by the Centre County Historical Society on Sunday, November 3 at the Centre County/Penn State Visitor Center.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve CNET sponsorship for the Historic Preservation Awards.

XVII. RECOGNITION

XVIII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 108,846 registered voters in Centre County. The precinct of the week is #52 Ferguson West with 1,997 registered voters. In the Primary Election there were 473 ballots cast for a voter turnout of 39.52%.

B. Announcements

A ribbon cutting will be held at the Centre County Public Safety Training Center on Wednesday, October 9, 2019 at 1:00 PM.

XIX. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

XX. PUBLIC MEETING SCHEDULE

Tuesday, October 8, 2019
BOC Meeting- 10:00 AM - Room 146WB

BOARD OF COMMISSIONERS' AGENDA

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Thursday, October 10, 2019

Prison Board of Inspectors – 8:00 AM – CCCF

BOC/Salary Board – 10:00 AM – Room 146WB

Tuesday, October 15, 2019

BOC Meeting– 10:00 AM – Room 146WB

Thursday, October 17, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

XXI. BID / PROPOSAL SCHEDULE

Tuesday, October 8, 2019

Contract Award – IFB High and Penn Street Parking Area Paving

Friday, October 11, 2019

Deadline for Submission of Bids – IFB Courthouse Renovations and Addition

Tuesday, October 15, 2019

Contract Award – RFP Card Access Control System Upgrade

Opening of Bids – IFB Courthouse Renovations and Addition

XXII. ELECTION ANNOUNCEMENTS

Tuesday, October 29, 2019

Last day to apply for a civilian absentee ballot.

XXIII. QUESTIONS FROM THE PRESS

XXIV. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:38 AM.

ATTEST:

Margaret N. Gray
Administrator