



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, October 13, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was convened at 10:03 AM by Chair of the Board Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem and Administrator Margaret Gray.

County personnel present included Jeff Wharran, Chad Joyce, Faith Ryan, Liz Lose, and Ray Stolinas.

Representatives from the news media included Evan Hinkley, Gary Sinderson and Marley Parish.

Guests present included Mitzi Gallagher Long.

CNET staff were present.

### III. PUBLIC COMMENT

Anonymous regarding small business grant awards.

### IV. MEETING MINUTES

Minutes from the Tuesday, October 6, 2020 Board of Commissioners' meeting.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the October 6, 2020 Board of Commissioners' meeting.*

### V. PROCLAMATION

- A. Proclamation No. 23 of 2020 – Recognizing the 75<sup>th</sup> Anniversary of the United Nations.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 23 of 2020.*

- B. Proclamation No. 24 of 2020 – Chief Information and Records Officer Chad Joyce spoke about cyber security concerns that have become woven into the fabric of our lives. This effort emphasizes personal accountability and stresses the importance of taking proactive steps to enhance cyber security at home and in the work place. .

**BOARD OF COMMISSIONERS' MINUTES**

**TUESDAY, OCTOBER 13, 2020**

**PAGE 2**

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 24 of 2020 proclaiming October as Cybersecurity Awareness Month*

VI. COVID-19 PLANNING AND RESPONSE

VII. CONTRACTS

A. Human Services

i. Adult Services

Director of Adult Services Faith Ryan presented the following items:

1. Contract with Housing Transitions to provide emergency shelter services and homeless prevention services with ESG-CV grant funds. The contract total is \$341,549, which is federally funded for the period of July 8, 2020 through January 8, 2022 – Dept. 501.
2. Contract with Housing Transitions to provide emergency shelter services using Home4Good funding. The contract total is \$17,745, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 501.

*On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Adult Services item 3. Note – this was presented on October 6 and is on this week's Consent Agenda for approval.*

3. Letter of commitment with the Pennsylvania Housing Finance Agency for funding to support the PHARE 2020 Rental Assistance Program in the amount of \$18,000 – Dept. 501.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Adult Services items 1-3 to next week's Consent Agenda.*

VIII. GRANTS

- A. Adult Services- Submission of the 2020 PHARE/Marcellus Shale grant application for the continuation of the PHARE Rental Assistance Program. This application includes a County match of \$36,000 from Act 137 funds. The application total is \$65,000, which is funded as follows: County ACT 137 \$36,000, Human Services Block Grant \$13,000 and \$16,000 PHARE for the period of January 1, 2022 through December 31, 2022 – Dept. 501.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add submission of the 2020 PHARE/Marcellus Shale grant application to next week's Consent Agenda.*

- B. Emergency Management – Director Jeff Wharran presented the 2020 State Homeland Security Grant Program Agreement with the U.S. Department of

**BOARD OF COMMISSIONERS' MINUTES**

**TUESDAY, OCTOBER 13, 2020**

**PAGE 3**

Homeland Security. The project total is \$505,540, which is Federally funded for the period of September 1, 2020 through August 31, 2023 – Dept. 3521.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the 2020 State Homeland Security Grant Program Agreement to next week's Consent Agenda.*

C. Planning

- i. Liz Lose asked the Board to consider submission of Payment Request #7 of Contract C000069496 to the Department of Community and Economic (DCED) for disbursement of funds from the Development Keystone Communities Grant in the amount of \$6,750 for costs incurred by contractor J.C. Orr on the Mountain Top Activity Center project – Dept. 151.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add submission of the payment request to next week's Consent Agenda.*

ii. Community Development Block Grant

Director of Planning and Community Development Ray Stolinas presented the following items with SEDA COG's Mitzi Gallagher Long.

1. 2020 Community Development Block Grant General Application Certification on behalf of the Bellefonte Borough – Dept. 817.
2. 2020 Community Development Block Grant General Application Certification for Centre County Government – Dept. 817.
3. Community Development Block Grant Program Disclosure Report – Dept. 817.
4. Certification of completion of a four-factor analysis for limited English proficiency persons and certification of the activities to be included in the language access plan – Dept. 817.
5. Resolution 20 of 2020 – Authorizing the SEDA Council of Governments Community Development staff to execute on, on behalf of Centre County, certain documents associated with the Pennsylvania Department of Community and Economic Development Block Grant Entitlement and Competitive Grant programs – Dept. 817.
6. Resolution 21 of 2020 – Authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for Federal Fiscal Year 2020 under the Community Development Block Grant Program, and further certifying compliance with the requirements of said program – Dept. 817.
7. Title VI of the Civil Rights Act of 1964 Complaint Procedure – Dept. 817.

**BOARD OF COMMISSIONERS' MINUTES**

**TUESDAY, OCTOBER 13, 2020**

**PAGE 4**

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Community Development Block Grant items 1-7 to next week's Consent Agenda.*

**IX. CONSENT AGENDA**

*On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the Consent Agenda.*

- A. Correctional Facility – Intergovernmental housing agreement with Snyder County designating the Centre County Correctional Facility as a facility for the housing of Tenant County inmates. The contract rate is \$65 per day for the period of January 1, 2020 through December 31, 2020 - Dept. 333
- B. Planning – Cooperation Agreement with PP&L Sustainable Energy Fund authorizing the County to contract with PP&L Sustainable Energy Fund as a third party to administer the Centre County Commercial Property Assesd Clean Energy Program. The CPACE is designed to facilitate low-cost, long-term financing to owners of agricultural, commercial and industrial properties for energy efficiency, water conservation and renewable energy projects – Dept. 151.
- C. Probation
  - i. Juvenile Probation Services Grant Agreement with the Juvenile Court Judges Commission in the amount of \$37,107.15 for the period of July 1, 2020 through June 30, 2021 – Dept. 301.
  - ii. Purchase of six Tasers from Axon Enterprise, Inc. in the amount of \$15,245.56 – Dept. 301.
- D. Risk Management - Professional liability insurance policy for the Public Defender's Office through NLADA Insurance Services. The total premium is \$5,013.44 for the period of December 31, 2020 through December 31, 2021 - Dept. 112.
- E. Human Services
  - i. MH/ID/EI – D&A
    - 1. Contract Addendum No. 1 with Quest Services, Inc. to allow for \$17,629 in additional funds to provide drug and alcohol outpatient services, increasing the contract maximum from \$40,000 to \$57,629, which is funded as follows: Federal \$30,445 and State \$27,184 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
    - 2. Contract Addendum No. 1 with Crossroads Counseling, Inc. to allow for \$72,222 in additional funds to provide drug and alcohol outpatient services increasing the contract maximum from \$187,788 to \$260,010, which is funded as follows: Federal \$115,163 and State \$144,847 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
    - 3. Contract renewal with the Centre County Youth Service Bureau to

**BOARD OF COMMISSIONERS' MINUTES**

**TUESDAY, OCTOBER 13, 2020**

**PAGE 5**

provide mental health services including housing support (de-clutter), family support (children/adolescent respite) and mental health community services (SAP, CASSP, and Family Group Decision Making). The contract total is \$30,834, which is funded as follows: State \$29,413 and County \$1,421 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

4. Contract renewal with St. Francis University to provide intellectual disability services including administration of National Core Indicator surveys, PFDS and IM surveys, and transition surveys. The contract total is \$13,096, which is State funded for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
5. Contract renewal with Service Access and Management, Inc. to provide emergency delegate services. The contract total is \$45,000., which is funded as follows: State \$42,926 and County \$2,074 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

ii. Adult Services – Letter of commitment with the Pennsylvania Housing Finance Agency for funding to support the PHARE 2020 Rental Assistance Program in the amount of \$18,000 – Dept. 501.

X. LETTER OF SUPPORT

XI. LIQUID FUELS

XII. AUTHORITIES, BOARDS AND COMMISSIONS

XIII. ADMINISTRATOR'S REPORT

Administrator Margaret Gray announced a Public Hearing of the Mental Health Task Force on Tuesday, October 20 at 6:30 and Wednesday, October 21 at 6:30 P.M. The Meetings will be virtual.

XIV. DISCUSSION ITEMS

XV. CHECK RUN

Check run in the amount of \$721,877.72 dated October 9, 2020.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated October 9, 2020.*

XVI. C-NET REQUESTS

Change in sponsorship from the Sierra Club Moshannon Group to the Nittany Valley Environmental Coalition for the taping of an environmental election forum on Wednesday, October 21.

Public comment was received from Dorothy Blair and David Stone of the Nittany Valley Environmental Coalition.

**BOARD OF COMMISSIONERS' MINUTES  
TUESDAY, OCTOBER 13, 2020  
PAGE 6**

*On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to table this item until Thursday, October 15.*

XVII. RECOGNITION

XVIII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 110,352 registered voters in Centre County. The precinct of the week is #89 Ferguson West Central with 1,129 registered votes. In the Primary there were 612 ballots cast for a voter turnout of 51.04%.

B. Announcements

XIX. EXECUTIVE SESSION REPORT

XX. PUBLIC MEETING SCHEDULE

To receive notification when meeting agendas are posted, visit [www.centrecountypa.gov/notifyme](http://www.centrecountypa.gov/notifyme).

**Tuesday, October 13, 2020**

Board of Commissioners – 10:00 AM – Room 146WB

Board of Elections – 11:00 AM – Room 146WB

**Thursday, October 15, 2020**

Prison Board of Inspectors - 8:00 AM – Virtual

Board of Commissioners/Salary Board – 10:00 AM – Virtual

Retirement Board – 11:00 AM - Virtual

XXI. BID / PROPOSAL SCHEDULE

XXII. ELECTION ANNOUNCEMENTS

**Monday, October 19, 2020**

Last day to REGISTER before the November election.

**Tuesday, October 27, 2020**

Last day to apply for a mail-in or civilian absentee ballot.

XXIII. QUESTIONS FROM THE PRESS

XXIV. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:46 AM.

ATTEST:

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Margaret N. Gray

**BOARD OF COMMISSIONERS' MINUTES  
TUESDAY, OCTOBER 13, 2020  
PAGE 7**

Administrator