



## SALARY BOARD MINUTES

Thursday, October 19, 2023, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:01 AM by Chair of the Board Mark Higgins.

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Commissioner Steven Dershem, Administrator John Franek Jr. and Executive Office Supervisor Erin Good.

County personnel present included Controller Jason Moser, Human Resources Director Kristen Simkins, Human Services Administrator Julia Sprinkle, Warden Glenn Irwin, Sheriff Bryan Sampsel and Missey Bender.

### II. PUBLIC COMMENT

There were no comments received from the public.

### III. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

### IV. MEETING MINUTES

The Board will consider approving the minutes from the Thursday, October 5, 2023 Salary Board Meeting.

*Action: On a motion by Controller Moser seconded by Commissioner Concepcion the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, October 5, 2023.*

### V. ACTION ON PERSONNEL ITEMS

#### A. Human Services

- i. Children & Youth Services – Julia Sprinkle asked the Board to approve the extension for the Children & Youth Supervisors to be paid up to 15 hours overtime per pay period, only after 40 hours worked in a week has been met, effective November 5, 2023, pay period 24 through December 16, 2023, pay period 26. Salary budget impact for 2023 \$3,596 - Dept. 511.

*Action: On a motion by Controller Moser seconded by Commissioner Dershem the Board voted unanimously to approve the extension for C&YS Supervisors to be paid overtime.*

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- ii. MH/ID/EI – Julia Sprinkle asked the Board to approve the upgrade/reclassification/change in title to the position of full-time Caseworker 2, MH/ID/EI, (p.c. #04, non-exempt), at SG-07 to full-time Caseworker 3, MH/ID/EI, (p.c. #04, non-exempt), at SG-08, effective November 5, 2023, pay period 24. Salary budget savings for 2023 \$7,037, annualized salary savings for 2024 \$6,539 – Dept. 561.

*Action: On a motion by Controller Moser seconded by Commissioner Concepcion the Board voted unanimously to approve the upgrade/reclassification/change in title for MH/ID/EI p.c. #04.*

VI. ADJOURNMENT

On a motion by Controller Moser, seconded by Commissioner Concepcion, the Board voted unanimously to adjourn the meeting at 10:06 AM.

ATTEST:

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Jason Moser  
Controller