



## BOARD OF COMMISSIONERS MINUTES

Tuesday, October 26, 2021, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Board of Commissioners was convened at 10:00 AM by Chair of the Board Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator John Franek Jr., and Executive Office Supervisor Natalie Smith.

County personnel present included Controller Jason Moser, Warden Chris Schell, Human Services Administrator Natalie Corman, Brian Querry, Ray Stolinas, and Allyson Ulsh.

Guests present included Charima Young, Retired Colonel Eugene McFeely, Colonel Ley Havird, Missy Schoonover, and Erin Letavic.

Representatives from the news media included Gary Sinderson.

C-Net Staff were present.

### III. PUBLIC COMMENT

There were no comments received from the public.

### IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

### V. MEETING MINUTES

The Board will consider approving the minutes from the Board of Commissioners meeting held on Tuesday, October 19, 2021.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the October 19, 2021 Board of Commissioners meeting.*

### VI. PROCLAMATION

Proclamation 35 of 2021 – Proclaiming November 2021 as “Military Appreciation Month” in Centre County. Charima Young, Retired Colonel Eugene McFeely, Colonel Ley Havird, and Director of Veterans Affairs Brian Querry joined the Board to speak on this 10<sup>th</sup> annual Proclamation. The theme of Military Appreciation month this year is Honoring the Pennsylvania

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National Guard. There will be several events this year between November 8 and 20. On November 11, there will be a Veterans Day ceremony on the Old Main lawn and a military appreciation hockey game with reduced ticket pricing. Other events include the student veterans' panel on November 16, and the Penn State v. Rutgers football game on November 20. For more information and to learn how to volunteer, please visit [milappreciation@psu.edu](mailto:milappreciation@psu.edu).

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation 35 of 2021.*

VII. AMERICAN RESCUE PLAN ACT (ARPA)

VIII. CONTRACTS – AUTHORIZATIONS

- A. Controller – Controller Jason Moser presented a contract renewal with Maximus US Services, Inc. for the development of the County's Central Services Cost Allocation Plan. The contract total is \$20,100 for the period of October 1, 2021 to December 31, 2024 – Dept. 125.

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Maximus US Services to next week's Consent Agenda.*

- B. Correctional Facility – Warden Chris Schell introduced the intergovernmental housing agreements designating the Centre County Correctional Facility as a facility for the housing of tenant county inmates. The contract rate is \$65 per day for the period of November 4, 2021 through December 31, 2023 – Dept. 333.

- |                      |                          |
|----------------------|--------------------------|
| 1. Clearfield County | 5. Northumberland County |
| 2. Elk County        | 6. Schuylkill County     |
| 3. Lycoming County   | 7. Snyder County         |
| 4. Montour County    | 8. Union County          |

***Action:** On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the eight intergovernmental housing agreements to next week's Consent Agenda.*

C. Human Services

Human Services Administrator Natalie Corman presented the following items:

MH/ID/EI – Drug & Alcohol

1. Contract with PA Care, LLC, d/b/a State College Medical to provide drug and alcohol services including case management, outpatient, and medication assisted treatment. The contract total is \$30,000, which is funded as follows: State \$28,617 and County Match \$1,383, for the period of July 1, 2021 to June 30, 2022 – Dept. 562.
2. Contract addendum two with Quest Services, Inc. to allow for funds to provide additional drug and alcohol outpatient services in the amount of \$26,633. This increases the contract total from \$50,000 to \$76,633, which is funded as follows: Federal \$37,711, State \$37,353 and County Match \$1,569, for the period of July 1, 2020 to June 30, 2021 – Dept. 562.

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3. Contract addendum two with Cen-Clear Child Services, Inc. to allow for funds to provide additional mental health peer support services in the amount of \$748. This increases the contract total from \$37,000 to \$37,748, which is funded as follows: State \$36,008 and County Match \$1,740, for the period of July 1, 2020 to June 30, 2021 – Dept. 561.
4. Contract addendum two with Cen-Clear Child Services, Inc. to allow for funds to provide early intervention services to include occupational therapy, physical therapy, special instruction, speech pathology, and IFSP teaming in the amount of \$7,500. This increases the contract total from \$120,000 to \$127,500, which is funded as follows: State \$114,750 and County Match \$12,750, for the period of July 1, 2020 to June 30, 2021 – Dept. 561.
5. Contract with Center for Community Resources to provide mental health services including mobile crisis, telephone crisis, and walk in crisis. The contract total is \$100,000, which is funded as follows: State \$95,390 and County Match \$4,610, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.
6. Contract with Cen-Clear Child Services, Inc. to provide mental health services including outpatient, peer support, and family-based services. The contract total is \$25,000, which is funded as follows: State \$23,848 and County Match \$1,152, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.
7. Contract with Cen-Clear Child Services, Inc. to provide early intervention services to include occupational therapy, physical therapy, special instruction, speech pathology, and IFSP teaming. The contract total is \$130,000, which is funded as follows: State \$117,000 and County Match \$13,000, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add MH/ID/EI – Drug & Alcohol items 1 – 7 to next week’s Consent Agenda.*

- D. Planning & Community Development – Director Ray Stolinis was joined by Executive Director of the Centre County Housing and Land Trust Missy Schoonover to present the Memorandum of Agreement (MOA) with the Centre County Housing and Land Trust (CCHLT) to provide administrative support through the Centre County Planning and Community Development Office. This agreement is for up to five hours per week during the period of November 1, 2021 to October 31, 2022 – Dept. 151.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the MOA Planning & Community Development items i – iii to next week’s Consent Agenda.*

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**IX. GRANTS**

Planning & Community Development

Allyson Ulsh from the Centre County Conservation District and Erin Letavic, Herbert, Rowland & Grubic presented the following items:

- i. Appointment of Herbert, Rowland & Grubic, Inc. representative Erin G. Letavic, P.E., as Centre County's Clean Water Action Plan (CAP) Coordinator. The position total is \$100,000, which is funded through the Pennsylvania Chesapeake Bay Program's CAP Block Grant for the period of January 1, 2022 to December 31, 2022 – Dept. 151.
- ii. Allocation of 2022 Clean Water Action Plan Block Grant funds to complete two (2) priority nutrient reduction projects in the Halfmoon and the Bald Eagle Watersheds. The project total is \$460,500 for the period of January 1, 2022 to December 31, 2022 – Dept. 151.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Planning and Community Development items i-ii to next week's Consent Agenda.*

**X. CONSENT AGENDA**

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.*

- A. Coroner – Work Statement with the Pennsylvania Department of Health (DOH) Pennsylvania Department of Health (DOH), Prescription Drug Monitoring Program (PDMP) to establish a connection between the Coroner's Office case management software to the DOH's Electronic Death Reporting System (EDRS). This agreement is for reporting during the period of July 1, 2021 to June 30, 2022 and allows for up to \$10,000 in reimbursement to the County – Dept. 212.
- B. Emergency Communications 911 – Contract renewal with Onsolve, LLC to provide CodeRed services, for delivery of pre-recorded emergency and non-emergency messages to recipients within pre-selected households and businesses. The contract total is \$10,473.75 for the period of December 31, 2021 to December 31, 2022 – Dept. 354.
- C. Human Services
  - i. Aging – Memorandum of Understanding (MOU) with the Pennsylvania Association of Area Agencies on Aging (P4A) for the Elder Cottage Housing Opportunity (ECHO) Program. The MOU is effective upon the last date of signature and is valid for the life of the cottage – Dept. 521.
  - ii. MH/ID/EI
    1. Letter of Agreement with CARES of Central PA, Inc. to provide intellectual disability services to include community based and transportation. The agreement total is \$96,000, which is funded as follows: State \$91,574 and County Match \$4,426, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.

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2. Contract renewal with Community Services Group to provide mental health services to include psychiatric rehabilitation, community residential, and outpatient services. The contract total is \$479,759, which is funded as follows: State \$457,642 and County Match \$22,117, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.
3. Contract renewal with Skills, Inc. to provide mental health services to include vocational rehabilitation/training, psychiatric rehabilitation (site based and mobile), supported employment, community employment, ClubHouse (psychiatric rehabilitation), group peer support, and individual peer support, and intellectual disability services to include supported employment, prevocational services and respite. The contract total is \$242,606, which is funded as follows: State \$231,422 and County Match \$11,184, for the period of July 1, 2021 to June 30, 2022 – Dept. 561.

iii. Adult Services

1. Contract with Housing Transitions, Inc. to provide emergency shelter services. The contract total is \$38,421, which is State funded for the period of July 1, 2020 to June 30, 2021 – Dept. 501.
2. Contract with Housing Transitions, Inc. to provide rapid re-housing services. The contract total is \$182,691, which is Federally funded through ESG-CV2 for the period of May 11, 2021 to April 22, 2022 – Dept. 501.
3. Contract with the Centre County Youth Services Bureau to provide emergency shelter services. The contract total is \$56,000, which is State funded for the period of July 1, 2020 to June 30, 2021 – Dept. 501.
4. Contract with Centre Helps to serve as an Emergency Rental Assistance Program (ERAP) application assistance hub in Centre County. The contract rate is \$100 per hour, which is Federally funded for the period of July 1, 2021 to June 30, 2022 – Dept. 501.
5. Contract renewal with Centre Helps to provide basic needs case management services. The contract total is \$23,290, which is State funded for the period of July 1, 2021 to June 30, 2022 – Dept. 501.
6. Contract renewal with Centre Helps to provide the Community Help line, a 24/7 information and referral hotline. The contract total is \$70,000, which is State funded for the period of July 1, 2021 to June 30, 2022 – Dept. 501.
7. Contract addendum two with Centre Helps to allow for additional funds to provide basic needs case management services in the amount of \$54,552. This increases the contract total from \$83,205.48 to \$137,757.48, which is State funded for the period of July 1, 2020 to June 30, 2021 – Dept. 501.
8. Contract addendum two with Centre Helps to allow for additional funds to provide the Community Help line, a 24/7 information and referral hotline in the amount of \$23,983. This increases the contract total from \$70,000 to \$93,983, which is State funded for the period of July 1, 2020 to June 30, 2021 – Dept. 501.

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9. Contract addendum two with Centre Safe to allow for additional funds to provide Bridge (transitional) Housing services in the amount of \$3,721. This increases the contract total from \$73,545 to \$77,266, which is State funded for the period of July 1, 2020 to June 30, 2021 – Dept. 501.
10. Contract addendum two with Centre Volunteers in Medicine (CVIM) to allow for additional funds to provide basic needs case management services in the amount of \$40,910. This increases the contract total from \$11,665 to \$52,575, which is State funded for the period of July 1, 2020 to June 30, 2021 – Dept. 501.
11. Contract addendum one with Housing Transitions, Inc. to allow for a three-month extension to provide emergency and rental assistance services through Home4Good grant funds in the amount of \$16,999. This increases the contract total from 17,745 to \$34,744, which is State funded for the period of July 1, 2020 to September 30, 2021 – Dept. 501.

**XI. LETTERS OF SUPPORT**

Director of Planning and Community Development Ray Stolinas presented the following:

- A. Letter of support for College Township’s PennDOT Multimodal Transportation Fund Application to assist with the funding of the East College Avenue Shared Use Path project.
- B. Letter of support for State College Borough’s PennDOT Multimodal Transportation Fund Application to assist with the funding of the Easterly/Westerly and Blue Course Drive Shared Use Path project.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letters of support for College Township and State College Borough.*

**XII. LIQUID FUELS – FEE FOR LOCAL USE**

**XIII. ADMINISTRATOR’S REPORT**

Administrator Margaret Gray reported that the Willowbank roof winterization project is underway this week.

**XIV. DISCUSSION ITEMS – UPDATES**

**XV. CHECK RUN**

Check run in the amount of \$2,067,608.15 dated October 22, 2021.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run dated October 22, 2021.*

**XVI. C-NET REQUESTS**

Sponsorship of John H. Ziegler Historic Preservation Awards to be held on January 23, 2022 at the Centre LifeLink EMS building in State College.

**Action:** *On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the sponsorship of John H. Ziegler Historic Preservation Awards.*

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XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 105,133 registered voters in Centre County. The precinct of the week is precinct #45 Curtin North with 48 registered voters. In the last election there were 26 ballots cast, for a turnout of 54.17%.

B. Announcements

Centre County Government Offices will be closed Thursday, November 11, 2021 in observance of Veterans' Day.

XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

**Tuesday, October 26, 2021**

Board of Commissioners – 10 AM – Willowbank 146

Board of Commissioners Work Session – ARPA – 11 AM – Willowbank 146

Board of Commissioners Work Session – 2022 Budget – 1 PM – Willowbank 146

**Thursday, October 28, 2021**

Finance Committee – 9 AM – Willowbank 146

Board of Elections – 10 AM – Willowbank 146

Retirement Board – 11 AM – Willowbank 146

Employee Benefits Trust – 1 PM – Willowbank 146

Board of Commissioners Work Session – 2022 Budget – 2 PM – Willowbank 146

**Thursday, November 4, 2021**

Salary Board/Board of Commissioners – 10 AM – Willowbank 146

Board of Elections – 2 PM – Willowbank 146

XX. BID/PROPOSAL SCHEDULE

**Friday, November 12, 2021**

IFB – Centre County Roof Replacement – Bids Due– 4 PM – Controller's Office

**Tuesday, November 19, 2021**

IFB – Centre County Roof Replacement – Bid Opening– 10 AM – Board of Commissioners Meeting

**Tuesday, November 30, 2021**

IFB – Centre County Roof Replacement – Bid Award – 10 AM – Board of Commissioners Meeting

**Tuesday, December 7, 2021**

RFP – IT Managed Services – Contract Award – 10 AM – Board of Commissioners Meeting

XXI. ELECTION SCHEDULE

**Tuesday, October 26, 2021**

Last day to apply for a mail-in or civilian absentee ballot  
(must be received by 5 PM)

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**Tuesday, November 2, 2021**

Last day for County Boards of Elections to receive voted mail-in and civilian absentee ballots  
(must be received by 8 PM)

**MUNICIPAL ELECTION**

**Wednesday November 3, 2021**

First day to REGISTER after November election

**Tuesday November 9, 2021**

Last day for County Board of Elections to receive voted military and overseas absentee ballots  
(submitted for delivery no later than 11:59 PM on November 1)

**XXII. QUESTIONS FROM THE PRESS**

Gary Sinderson – WJAC

- i. What is the current inmate population of the County Correctional Facility?
- ii. Are COVID-19 programs still in place at the Correctional Facility?
- iii. Is the County set in terms of poll workers?
- iv. Were all counties able to apply for the money the County received from the foundation funded by Mark Zuckerberg last year? Are there items the County purchased last year for the election that the County is still using?

**XXIII. ADJOURNMENT**

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:44 AM.

ATTEST:

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Margaret N. Gray  
Administrator