



## BOARD OF ELECTIONS MINUTES

Tuesday, October 31, 2023 at 1:00 P.M.

Willowbank Office Building

420 Holmes Street, Room 146

Bellefonte, PA 16823

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### I. CALL TO ORDER

The public meeting of the Centre County Board of Elections was convened at 1:00 PM by Chair of the Board Vicki Fong.

In attendance were Board Members Vicki Fong, Chris Exarchos, Chris Fowler, Administrator John Franek Jr., Director of Elections Beth Lechman, Solicitor Betsy Dupuis and Executive Office Supervisor Erin Good.

Guests present included Michelle Schellberg, Jennifer Dellantonio and Brandy Reiter.

### II. PLEDGE OF ALLEGIANCE

### III. PUBLIC COMMENT

Jennifer Dellantonio of Rush Township gave public comment on mail-in ballots and electronic poll book kiosks.

Michelle Schellberg of Halfmoon Township gave public comment on mail-in ballots.

### IV. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

### V. MINUTES

The Board will consider approving the minutes from the October 19, 2023 Board of Elections meeting.

*Action: On a motion by Chris Fowler, seconded by Chris Exarchos, the Board voted unanimously to approve the minutes from October 19, 2023 meeting.*

### VI. NEW BUSINESS

- A. Resolution 1 of 2023 – A Resolution to appoint John Franek Jr., Beth Lechman, Natalie Corman, Sharon Johnson, Elizabeth Haushalter and Kristina Konrath as persons to administer oaths for the 2023 Municipal Election.

Beth Lechman stated this will allow the Judge of Elections to not have to be present all day and allow county employees to give the oaths of office for workers who come in to count ballots.

*Action: On a motion by Chris Fowler, seconded by Chris Exarchos the Board voted unanimously to appoint the members to administer oaths.*

- B. Appointment of the Board of Elections and Elections Staff as the Official Count Board and Provisional Ballot Boards for the 2023 Municipal Election.

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*Action: On a motion by Chris Fowler, seconded by Chris Exarchos, the Board voted unanimously to approve the appointment.*

Election Board/Official Count Board/Provisional Ballot Board Meeting  
Schedule (This schedule is tentative, and adjustments may need to be made):

Thursday, November 9, 2023 – 2:00 PM

- Adjudication of Civilian Absentee ballots and Mail-In ballots
- Canvass and tabulate In-Person Election Day ballots
  - Board will perform review of (a) Numbered List of Voters, (b) general returns of results cast, (c) Election Day results tapes, and (d) Election Night Reports for each Precinct
- Canvass and tabulate Military/Civilian Overseas ballots
- Adjudicate, tabulate, and canvass provisional ballots

Monday, November 13, 2023 – 10:00 AM

- Canvass and tabulate mail-in Election Day ballots
- Adjudication of Civilian Absentee ballots and Mail-In ballots
- Adjudicate, tabulate, and canvass provisional ballots
- 2% Statistical Audit of In-Person Election Day ballots
- Canvass and tabulate Military/Civilian Overseas ballots

Tuesday, November 14, 2023 – 3:00 PM

- Certify Unofficial Results

Tuesday, November 21, 2023 – 3:00 PM

- Certify Official Results

V. ELECTION ANNOUNCEMENTS

- The next scheduled Board of Elections meeting is Tuesday, November 7, 2023, at 6:00 AM at the Willowbank Building Room 146.

VI. EXECUTIVE SESSION REPORT

VII. QUESTIONS FROM THE PRESS

VIII. ADJOURN

On a motion by Chris Fowler seconded by Chris Exarchos, the Board voted unanimously to adjourn the meeting at 1:15 PM.

Respectfully submitted,  
Erin Good  
Executive Office Supervisor