



BOARD OF COMMISSIONERS' MINUTES

Tuesday, November 5, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:01 AM by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In attendance were Commissioner Chairman Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator Margaret Gray, Deputy Administrator Bob Jacobs, and Executive Office Supervisor Natalie Smith.

County personnel present included Matt Milliron, Mike Bloom, Chad Joyce, and Tom Martin.

Guests present included Tammy Connelly, Russ Haerer, Dawn Harpster, and Sondra Hollister

Representatives from the news media included Chris Morelli, Marley Parish and Gary Sinderson.

CNET staff were present.

IV. MEETING MINUTES

Minutes from the Tuesday, October 29, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the meeting minutes from Tuesday, October 29, 2019.

V. PROCLAMATION

Proclamation No. 35 of 2019 – Commissioner Pipe welcomed Dawn Harpster and Tammy Connelly from Happy Valley Type 1 Support Group, both have children diagnosed with diabetes. Dawn reported that over 1.3 million or 12% of the population in Pennsylvania has diabetes and every year 63,000 are diagnosed in the state. The seventh leading cause of death, there are several types of diabetes, the most common being Type 1 and Type 2. Typically diagnosed between infancy and age 30, Type 1 diabetics produce little to no insulin. Although managing their diet can help, this type of diabetes cannot be controlled by what an individual consumes. Type 2 diabetics still produce insulin, however they do not produce enough and their body does not use it effectively. Dawn's daughter was diagnosed at age six, nearly eight

years ago. For her this means 4-5 finger sticks per day, an insulin pump, and a suppressed immune system. She is still very active, participating in sports and living a normal life. Tammy's son was recently diagnosed and she said the most important advice she can give is to know the warning signs unquenchable thirst, hunger, urination, bed wetting, and weight loss.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adopt Proclamation No. 35 of 2019 proclaiming November 2019 as Diabetes Awareness Month in Centre County.

VI. REQUEST FOR PROPOSALS

Facilities Management – Deputy Administrator Bob Jacobs asked the Board to approve solicitation to select a janitorial service to serve under contract to provide services within County facilities. A mandatory pre-proposal meeting will be held on November 18 with responses due by November 27 – Dept. 161.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve advertisement of the RFP – Janitorial Services.

VII. RESOLUTION

Resolution 16 of 2019 – Matt Milliron joined the Board with Russ Haerer of Woodward and Sandra Hollister from the Department of Environmental Protection (DEP). Matt discussed the proposed 2019 Community Development Block Grant (CDBG) application to develop a secondary water supply source in Woodward. Russ reported that the Authority hired a well driller for exploratory wells and found a viable site. The municipality currently has one well and received a DEP mandate to have a backup by September 2020. The total project cost is estimated at nearly \$276,000. Commissioner Dershem said water and sewer projects are a priority for Centre County CDBG allocations and offered thanks to Matt and the Planning staff for their efforts on these projects. This resolution is approving submission of the Community Development Block Grant (CDBG) Application to the Pennsylvania Department of Community and Economic – Dept. 817.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add Resolution 16 of 2019 to next weeks' Consent Agenda.

VIII. CONTRACTS

A. Court Administration

Administrator Margaret presented the following items for Court Administration:

i. Proposal from Vigilant Security

1. Replacement and expansion of the panic alert system by Vigilant Security Inc. in the amount of \$2,167.90 for the Bellefonte Magisterial District Court – Dept. 253.

2. Central Station Monitoring service provided via Bosch Connetix Cellular Communicator at a rate of \$40 per month for the period of September 24, 2019 through September 24, 2020 – Dept. 253.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the proposal from Vigilant Security Inc. to next week's Consent Agenda.

- B. Facilities Management – Deputy Administrator Bob Jacobs asked the Board to approve amendment No. 3 to the contract with Wizzards Janitorial Services to discontinue cleaning services at Magisterial District Office 49-3-02 in Bellefonte. This amendment reduces the contract by \$280.80 per month – Dept. 161.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve Amendment No. 3 to the contract with Wizzards Janitorial Services.

- C. Human Services

MH/ID/EI – Natalie Corman presented a Letter of Agreement with CARES of Central PA, Inc. to provide community participation services for individuals with disabilities. The contract total is \$39,500, which is funded as follows: State \$37,679 and County \$1,821 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the letter of agreement with CARES of Central PA, Inc. to next weeks' Consent Agenda.

- D. Planning

Mike Bloom presented the cooperative agreement with the Mountaintop Regional Water Authority (MRWA) to receive a reimbursement in the amount of \$34,000 through the Keystone Communities Grant for installation of a meter pit vault and other system upgrades – Dept. 151.

Action: Add the cooperative agreement with MWRA to next week's Consent Agenda.

IX. LETTER OF SUPPORT

X. POLICIES

XI. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda.

Natalie Smith reported the following items on the Consent Agenda.

- A. Facilities Management – Contract renewal with Swartz Fire and Safety Equipment Co, Inc. for annual N.F.P.A maintenance and inspection of the fire extinguishers and semi-annual inspection of the kitchen fire suppression system at the Correctional Facility.

The contract total is \$10,815, which is funded as follows: Department 161 \$6,315 and Department 333 \$4,500 for the period of January 1, 2020 through December 31, 2022 – Dept. 161.

B. Information Technology Services – Contract renewal with Trebron Company, Inc. to provide Sophos email security and anti-virus. The contract total is \$26,565 which is made in three annual installments of \$8,855 for the period of November 16, 2019 through November 15, 2022 – Dept. 142.

C. Human Services

i. Adult Services

1. Consider approval of County match funding from Act 137 for the 2019 Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE)/Marcellus Shale grant application submission to the Pennsylvania Housing Finance Agency (PHFA) for continuation of the PHARE Rental Assistance Program. The application total is \$65,000, which is funded as follows: State \$31,000 (PHARE \$18,000 and HSBG \$13,000) and County match \$34,000 for the period of January 1, 2021 through December 31, 2021 – Dept. 501.
2. Consider approval of County match funding from ACT 137 to support Temporary Housing Foundation's PHARE/Realty Transfer Tax (RTT) grant application to purchase eight units within the Borough of State College. The application total is \$250,000, which is funded as follows: State \$250,000 and County match \$100,000 for the period of July 21, 2020 through June 30, 2021 to be used for a \$2,252,000 project – Dept. 501.
3. Letter of support to the PHFA on behalf of Temporary Housing Foundation's PHARE/RTT grant application to purchase eight units within the Borough of State College – Dept. 501.

XII. ADMINISTRATOR'S REPORT

XIII. LIQUID FUELS

Tom Martin presented the following items:

- A. Liquid Fuels application to PennDOT from Unionville Borough in the amount of \$1,081 for the replacement of street signs. The total cost of the project is \$1,336.72 – Dept. 411.
- B. Liquid Fuels application to PennDOT from Union Township in the amount of \$55,614 for the application of fiber reinforced chip seal with poly fog seal on the Unionville Pike (T-344). The total cost of the project is \$77,666.42– Dept. 411.
- C. Approve payment in the amount of \$34,600 to Snow Shoe Borough for completion of project #19-14408-001 for the rebuilding and resurfacing of East Olive Street and

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resurfacing and widening of Eighth Street and project #19-14408-002 toward the purchase of a dump truck - Dept. 411.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve submission of the liquid fuels applications to PennDOT and payment to Snow Shoe Borough.

XIV. PRESENTATION

XV. DISCUSSION ITEMS

XVI. ABC Appointment/Re-Appointment/Term Expiration/Resignation

XVII. CHECK RUN

Commissioner Higgins reported the check of the week was for election training.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run in the amount of \$569,976.42 dated November 1, 2019.

XVIII. C-NET REQUESTS

XIX. RECOGNITION

A Court of Honor was held on Sunday, November 3 for Benjamin Brauser, Tristan Crossman, Bryant Stangel, Jacob Stangel, and Thomas Stangel of Boy Scout Troop 31 of State College. They have each earned the rank of Eagle Scout.

XX. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Today is Election Day.

B. Announcements

Centre County Government Offices will be closed on Monday, November 11, 2019 in observance of Veteran's Day.

XXI. EXECUTIVE SESSION REPORT

XXII. PUBLIC MEETING SCHEDULE

Tuesday, November 5, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, November 7, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Tuesday, November 12, 2019

BOC Meeting- 10:00 AM - Room 146WB

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Thursday, November 14, 2019

Prison Board of Inspectors – 8:00 AM - CCCF

BOC/Salary Board – 10:00 AM – Room 146WB

Employee Benefit Trust – 11:00 AM – Room 146WB

Tuesday, November 19, 2019

BOC Meeting– 10:00 AM – Room 146WB

Thursday, November 21, 2019

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB

Tuesday, November 26, 2019

BOC Meeting– CANCELLED

XXIII. BID / PROPOSAL SCHEDULE

Friday, November 15, 2019

Deadline for Submission of Proposals – RFP CCCF Comprehensive Healthcare Services

Tuesday, November 19, 2019

Opening of Proposals – RFP CCCF Comprehensive Healthcare Services

Tuesday, December 10, 2019

Contract Award – RFP CCCF Comprehensive Healthcare Services

XXIV. ELECTION ANNOUNCEMENTS

Tuesday, November 5, 2019

MUNICIPAL ELECTION

Wednesday, November 6, 2019

First day to register after November Election.

Tuesday, November 12, 2019

Last day for County Board of Elections to receive voted military and overseas absentee ballots (submitted for delivery no later than 11:59 PM on November 4.

XXV. QUESTIONS FROM THE PRESS

XXVI. ADJOURNMENT

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to adjourn the meeting at 10:44 AM.

ATTEST:

Margaret N. Gray
Administrator