



SALARY BOARD MINUTES

Thursday, November 9, 2023, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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I. CALL TO ORDER

The public meeting of the Salary Board was convened at 10:04 AM by Vice-Chair of the Board Amber Concepcion.

In attendance were Commissioner Mark Higgins, Commissioner Amber Concepcion, Administrator John Franek Jr. and Executive Office Supervisor Erin Good.

County personnel present included Controller Jason Moser, Kristen Simkins, Human Services Administrator Julia Sprinkle, Missey Bender, Deputy Administrator Natalie Corman, Karri Hull, Coroner Scott Sayers, Deb Smeal and Prothonotary Jeremy Breon.

Guests present included Karen Blair.

II. PUBLIC COMMENT

There were no comments received from the public.

III. ADDITIONS TO THE AGENDA

There were no additions made to the Agenda.

IV. MEETING MINUTES

The Board will consider approving the minutes from the Thursday, November 2, 2023, Salary Board Meeting.

Action: On a motion by Controller Moser seconded by Commissioner Higgins the Board voted unanimously to approve the Salary Board meeting minutes from Thursday, November 2, 2023.

V. ACTION ON PERSONNEL ITEMS

- A. Coroner – Coroner Scott Sayers asked the Board to approve all on-call Deputy Coroners to be paid an additional on-call payment for every additional 12-hour shift of on-call taken per pay period. Effective November 5, 2023, pay period 24 through December 30, 2023, pay period 1. Salary budget savings for 2023 \$TBD, annualized salary impact for 2024 \$TBD – Dept. 212.

Coroner Scott Sayers stated he would like his on-call Deputy Coroners to be compensated for additional 4 hours on-call, which is voluntary. Most of the on-call Deputy Coroners have other full time jobs and he would like them to be compensated for their time they are volunteering.

Action: On a motion by Coroner Scott Sayers seconded by Controller Moser the Board voted unanimously to table the additional on-call payment for all on-call Deputy Coroners until the November 16, 2023 Salary Board meeting.

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- B. Prothonotary- Prothonotary Jeremy Breon asked the Board to approve the creation of a full-time Prothonotary Protection from Abuse Clerk, Prothonotary, (p.c. #26, non-exempt), at SG-04A(01)--\$16.69/hour, effective November 9, 2023, pay period 24. Salary budget impact for 2023 \$3,755, annualized salary impact for 2024 \$32,546 – Dept. 223.

Action: On a motion by Prothonotary Jeremy Breon seconded by Commissioner Higgins the Board voted unanimously to approve the creation of Prothonotary Protection from Abuse Clerk P.C. #26.

VI. ADJOURNMENT

On a motion by Controller Moser, seconded by Commissioner Higgins, the Board voted unanimously to adjourn the meeting at 10:13 AM.

ATTEST:

Jason Moser
Controller