

Filing A Claim with the Conviction Integrity Unit

WHO MAY INITIATE A CLAIM?

The following individuals are eligible to submit a letter to the CIU to request a review of a case:

- The convicted individual
- An innocence advocate organization
- Defense counsel (public or private)
- A member of law enforcement
- An officer of the court
- A member of the press

If you are a member of any of the aforementioned groups, the letter *must* include the following information:

- Full legal name of the convicted individual
- The convicted individual's case number
- Your contact information* *At a minimum: Your preferred mailing address and primary phone number*
- Specific information as to why a factual issue exists, that has not previously been litigated, that supports a finding of **actual innocence**.

HOW TO INITIATE A CLAIM?

An individual may initiate a claim by filling out the following form:

[Application Form Requesting Review](#)

To submit a claim for review, an individual must either email a PDF copy of his/her claim to mmcgoron@centreda.org or mail a physical copy to the following address:

The Conviction Integrity Unit
Centre County District Attorney's Office
106 E High St., Room 302
Bellefonte, PA 16823

*Be sure to title the email "Conviction Integrity Unit: Application Form Requesting Review"

WHAT IS THE LENGTH OF REVIEW?

Given the uniqueness of every case, the duration of review is highly contingent on the specific facts of each case. Therefore, a definitive timeline cannot be provided. However, rest assured that the CIU is diligently handling claims and will contact the appropriate parties about any substantial developments.