

Centre County Conservation District
- ANNUAL PLANNING MEETING -
Hoss's Steak & Sea House, 1450 N. Atherton St., Bellefonte, PA 16823

Wednesday, January 12, 2022 @ 10:00 AM

Meeting to be recorded

AGENDA

*requires Board action

1. Call to Order
2. Public Comment
3. *Election of Chair and Vice Chair
4. *Appointment of Board Secretary/Treasurer and Finance Committee Chair
5. *Appointment of Associate Directors -- Chairman
6. *Approval of Minutes (*December 2021*) -- Chairman
7. *Payment of Bills/Treasurer's Report -- Secretary/Treasurer
Bank Statement Review
8. Correspondence
9. Staff Presentation
10. Old Business:
 - A.
11. New Business:
 - A. *2022 Operating Expense Account Budget
 - B. *2022 Goals and Objectives
 - C. *NACD Dues
 - D. *PACD Dues
 - E. *Southwest Project Grass Dues
 - F. *PA Envirothon Donation Request
 - G. *2021 Calendar Year Audit Engagement Letter
 - H. Statement of Financial Interest Forms
 - I. Ag. Internship for Summer 2022
12. Staff Reports
 - A. Chris
 - B. Dan
 - C. Daina
 - D. Allyson
 - E. Justin
 - F. Julee
 - G. Brandi
13. District Manager's Report
14. RC&D Report
15. Cooperating Agency Reports
16. *Adjourn

2022 ATTENDANCE	J	F	M	A	M	J	J	A	S	O	N	D
Breon												
Boldin												
Dershem												
Ishler												
Messina												
Shannon												
Walizer												
<i>Cancelled Meeting</i>												

Summary of Items That Require Board Action

11. New Business:
- A. **2022 Operating Expense Account Budget:** The Board will consider the Operating Expense Account budget for 2022 (draft copy enclosed).
 - B. **2022 Goals and Objectives:** The Board will consider Goals and Objectives for 2022 (draft copy enclosed).
 - C. **NACD Dues:** 2022 membership dues of \$775.⁰⁰, the same as in 2021.
 - D. **PACD Dues:** 2022 membership dues of \$2,385.⁰⁰, an increase from \$2,340.⁰⁰ in 2021.
 - E. **Southwest Project Grass Dues:** 2022 membership dues of \$200.⁰⁰, the same as 2021.
 - F. **PA Envirothon donation request:** The Board will consider a 2021 donation to the PA Envirothon. The Board donated \$700.⁰⁰ in 2020.
 - G. **2021 Calendar Year Audit Engagement Letter:** The Board will consider an Audit Engagement Letter from Baker Tilly Virchow Krause LLP to conduct our audit for fiscal year 2021. (The quote for fiscal year 2020 audit was \$2,575-\$3,000 but paid total of \$2,000.⁰⁰ due to change from an accrual accounting method to a cash basis.)